

## FAQ's about Youth Opportunities Committee Request for Proposals

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1. When is the deadline for RFP submissions? [July 24,2009 COB](#)
2. Who do we send the proposals to? [Send email to Dehryl McCall \(\[dmccall@workforceflorida.com\]\(mailto:dmccall@workforceflorida.com\)\) and Rachael Trawick \(\[rtrawick@workforceflorida.com\]\(mailto:rtrawick@workforceflorida.com\)\)](#)
3. Where can I find the official RFP link?  
<http://www.workforceflorida.com/rfp/index.htm#requests>
4. Does the 5 page maximum include the Budget or Concept Submission form? [No, these are separate from the 5 page maximum.](#)
5. Do you need to do a line item budget that shows the items requested and the state/non-state (matching) dollars? [No, the Budget Sheet is all that is required for now.](#)
6. Are support letters required and/or encouraged? [Not required, but encouraged.](#)
7. What are the performance standards? [It will depend on the project, but generally they will be the same as our USDOL WIA Youth performance measures.](#)
8. Are they the same as WIA Youth? [Most likely, but it will depend on the project.](#)
9. Numeracy & Literacy Gains? [Yes, for out-of-school, basic skills deficient youth.](#)
10. Again, WIA Youth Gains-testings such as the TABE? [Yes, as required by WIA.](#)
11. Since the funding is 2009/2010, will the program end 6/30/10? [The project will generally run for a full year from the project start date.](#)
12. Does that include participant follow-up time? [No. However, that could be written into the contract, depending on the project.](#)
13. In-school Participants—What is the success determination at the end of the program? if not job, HS grad or GED? [Yes, and/or industry recognized credentials per TEGL 17-05.](#)
14. If grant funds are used in existing HS/HT sites to increase enrollment/enhance services to court-involvement, or risk of court involvement, risk of dropping out of school, and involvement in or aging out of foster care youth, would it be necessary for the students currently enrolled (receiving services now) in the local HS/HT program to be certified WIA eligible? [Yes, existing HS/HT students would need to be made WIA eligible and provide the necessary supporting documentation before any services could be received using these funds. Also, each awarded grant recipient will be monitored by the Agency for Workforce Innovation for compliance with USDOL and State laws and regulations.](#)
15. When do you expect to make grant announcements? [As early as September 1.](#)
16. When will the project period start and end? [As early as September 1 and each grant will run for a period of one year.](#)
17. Please provide a list of members of the Youth Opportunities Committee.  
[Buddy Streit, Chair](#)  
[James Baiardi](#)  
[Scott Goyer](#)  
[Rep. John Legg](#)  
[Cynthia Lorenzo](#)  
[Frank Peterman/Rod Love](#)  
[Shayne Stewart](#)  
[Sen. Steve Wise](#)

18. What income eligibility requirements will apply for this grant? Will it be possible to have some broad strategies that target students who have a barrier, such as students who are most at risk of dropping out, without also determining their income eligibility? [The term low income is defined in the Workforce Investment Act as:](#)

[Low-income individual.--The term ``low-income individual" means an individual who--](#)

[\(A\) receives, or is a member of a family that receives, cash payments under a Federal, State, or local income-based public assistance program;](#)

[\(B\) received an income, or is a member of a family that received a total family income, for the 6-month period prior to application for the program involved \(exclusive of unemployment compensation, child support payments, payments described in subparagraph \(A\), and old-age and survivors insurance benefits received under section 202 of the Social Security Act \(42 U.S.C. 402\)\) that, in relation to family size, does not exceed the higher of--](#)

[\(i\) the poverty line, for an equivalent period; or](#)

[\(ii\) 70 percent of the lower living standard income level, for an equivalent period;](#)

[\(C\) is a member of a household that receives \(or has been determined within the 6-month period prior to application for the program involved to be eligible to receive\) food stamps pursuant to the Food Stamp Act of 1977 \(7 U.S.C. 2011 et seq.\);](#)

[\(D\) qualifies as a homeless individual, as defined in subsections \(a\) and \(c\) of section 103 of the Stewart B. McKinney Homeless Assistance Act \(42 U.S.C. 11302\);](#)

[\(E\) is a foster child on behalf of whom State or local government payments are made; or](#)

[\(F\) in cases permitted by regulations promulgated by the Secretary of Labor, is an individual with a disability whose own income meets the requirements of a program described in subparagraph \(A\) or of subparagraph \(B\), but who is a member of a family whose income does not meet such requirements.](#)

[Additionally, 5% of the youth served can be non low-income but must still have a barrier.](#)

19. What is the minimum that one could apply for? Could we apply for less than \$500,000? [There is not a minimum amount. Although, in order for the grant application to compete on its merits it should be costed out to create a meaningful impact within the scope of the grant. In short, yes, the grant application may be for less than \\$500,000.](#)

20. Can we apply for any salaries? Yes, administration (salaries chargeable directly to the project) should be listed on your budget sheet and 10% or less is common.
21. Do we need to partner with our local Workforce Center? It is strongly encouraged, and will be one of the competitive factors considered in awarding the grant.
22. Does the grant allow for any subcontracts? If so, do you have any certain rules pertaining to them? Competitive grant applications are generally those where the winning organization has a direct influence over the success of the program and the achievement of results, so if a subcontractor relationship is contemplated it may dilute the influence of the grant applicant to achieve the stated goals as efficiently and directly as this grant would require. As for additional rules, please keep in mind that for each grantee/subgrantee, an evaluation of vendor/subrecipient status and oversight plan must be developed. On this matter, additional guidance is available as an example of how additional grantees will be evaluated, on the Agency for Workforce Innovation Web site: [http://www.floridajobs.org/earlylearning/documents/063SubrecipAndVendorDeterminFederalFunds\\_072408.pdf](http://www.floridajobs.org/earlylearning/documents/063SubrecipAndVendorDeterminFederalFunds_072408.pdf)
23. How much (or percentage) do you allow for administrative costs? 10%
24. What is desirable Cost Per Youth? This is one proxy measure of the project's projected efficiency and Return on Investment, but because each project is inherently different, there is no "desirable" cost per measure. Simply put, showing a lower cost is one indicator of efficiency.
25. How do you define "Youth Completer"? Do you have a definition (for example attends 75% of all classes offered or obtaining a training certificate) or you let the project staff come up with their own definition? Each proposal is different. If training is a deliverable then it would be completion of the course or class.
26. What you mean in the budget when you say as follows: Number of Employment or Education (the project is only one year long as we understand)? Number of youth who enter employment or post-secondary education. These are federal measures. More information can be found on the Department of Labor Employment and Training Administration Web site: <http://www.doleta.gov/performance/Common%20Measures.pdf>
27. Will all youth served under this proposal be required to be WIA certified? Yes, all youth served with these monies must be WIA eligible. I'm pretty sure that most, if not all, of your population would be WIA eligible.