

BOARD STRUCTURES/ PROCEDURES for REGIONAL WORKFORCE BOARDS

AS OF JULY 1, 2004

RWB	# of Board Members	Private Sector Members Appointed by	Board Term Limits	Executive Committee Members	Term Limits for Officers	Automatic Succession from Vice Chair to Chair	Does Past Chair Remain on Exec Committee	Term Limits for Committee Chairs	# of Full Board Meetings Per Year	# of Executive Committee Meetings Per Year	NOTES
1	34	Two separate county commissions	3-year term; no limit on # of terms			Near automatic; Vice Chair must agree to accept Chair appt.	No	No	See note	Prior to each board meeting	
2	30	Two separate county commissions	3-year term; no limit on # of terms	Six		Not required, but highly encouraged	Yes, as an Ad-Hoc member	No	At least Six	At least Six	
3	37					No, but normal method of progression	At the discretion of the Chair	No	Twelve	12, as needed	
4	31	Full County Commissions of all 3 Co.				No	No	No	Twelve	Twelve	
5	35		3-year term; no limit on # of terms			No official policy; but has been the practice	Yes	No	Four	Four; plus as needed	
6	20					No	Yes	No	At least Six	At least Six	
7	23	Consortium	No limits;		No limits	No	Ex Officio are invited	No	Four	Four; but meets more often if needed	
8	34				2 year terms	No, but that has been the case	Yes	No	Four	Eight	
9	41 of 46		3-year term; no limit on # of terms		2 1-year terms	No	No	No	Six	At least four	
10	43	Three County Consortium	3-year term; no limit on # of terms			Yes, but must be confirmed	Yes	No	Four	Four	
11	37	Two County Commissions			No limits	No	Yes	No	Four	As needed	
12	44					No	Chair's discretion	Chair's discretion	Four	Eight	
13	38	Single County Commission	No limits			No	Yes		Five-see note	Six	Every other month except summer

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14	39	Single County Commission	No limits; re-appointed every 2 years			No	No	Same as term limits for Officers	Four	Eight	
15	27	Single County Commission	Yes		No limits	Not at the current time, but has been proposed	Yes	No	Four	Four	
16	35	Each county appoints its own	No			Yes, in by-laws	Yes	No	Six	Six	
17	38	County Commissioners	3 Years			Yes	Yes	No	Six	Six	Copy of By-Laws provided
18	43	Two county consortium				Near automatic; Vice Chair must agree to accept Chair appt.	Yes	No	Six	Twelve	
19	28	Consortium of LEO	4 Years			Yes, No Vice Chair, but Chair Elect	Yes	Same as term limits for Officers	Six	As needed	Board Members may be reappointed for Consecutive terms
20	35	Consortium of elected officials	No limits; re-appointed every 3 yrs			No	Yes	No	Six	Twelve	
21	29	County Commissioners				Yes	Yes	No	Four	Twelve	
22	53					No	Yes	Yes, Two Yrs	Ten	Ten	
23	45					No	No	No	Five or Six	Twelve	
24	41	County Commission were they reside	No limits		No limits	No	Yes	No	Six	One	

PRIVATE SECTOR MEMBERS APPOINTED BY

- Region 3 Seats are divided among the five counties represented in the region. Private sector seats recommendations are made by the local economic development organization to the appropriate county commission. The county commission makes the appointment to the board.
- Region 5 Appointed by the respective county commission based on recommendations from the respective chamber of commerce.
- Region 6 Recommendations made by the chambers of commerce; appoints made by the consortium of elected officials
- Region 8 Regional appointments by the consortium of County Commissioners, all other members are nominated by the Chamber of Commerce or Economic Development organization for that particular county and then appointed by the County Commission of that county.
- Region 9 The two County Commissions have formed a consortium to review non-automatic membership that overlaps both counties
- Region 12 Each of the five counties in the region is assigned a number of seats proportionate to their county's relative population. Each commission appoints the members to their respective seats.
- Region 22 The consortium of elected officials is comprised of three governmental members. Each government has a dedicated number of appointments with no governmental member having the power to appoint a majority of the members
- Region 23 Appointed by the Local Elected Officials from three cities and two counties

BOARD TERM LIMITS

- Region 3 Term limits are left to the appointing body. The board provides the appointing body with information as to the participation of the member
- Region 4 Terms are three years with the exception of the economic development, and school superintendent positions; those rotate annually by county. In Bay County the county commission limits the terms to 8 years regardless of the position.
- Region 6 Three-year terms and get nominations from the Chamber of Commerce per by-Laws. The chambers have appointed the same individuals for multiple terms
- Region 7 Superintendents rotate every two years.
- Region 8 Term limits for private sector members are staggered in order to maintain core board knowledge. For mandated members those groups appoint a member to represent them for a year-long term.
- Region 11 Board member terms are three years. Every board member has the option to renew their term.
- Region 12 Given the regional complexity, there are very few seats that are truly automatic. So even those are subject to the term limits and appointed by the consortium of the five county commission chairs. Term limits are three years, with one third rotating annually.

- Region 13 Relies on a nomination process at the end of the 3-year term. If members have been effective and are willing, they are reappointed. If not, they are thanked for service but not invited to renew. By-laws require them to leave the board if they leave the position held at the time of appointment. This allows the board to continue their strategic selection of industry representation, versus individuals.
- Region 15 Two-year terms with a limit of 4 consecutive terms. May be reappointed after a one term break in service
- Region 18 Private sector appointments are for four-year terms. Mandated members have no term limits
- Region 22 Board members can serve for a term of two years and may be reappointed. However, officers are limited to two terms in their positions and then must step down from the office , although, they may remain if reappointed on the board.
- Region 23 Terms are limited to two years; they may be re-elected for one or more additional terms
- Region 24 Try to eliminate those members who are not active by having members contact them about their ability to be active and participate in board activities

EXECUTIVE COMMITTEE MEMBERS

- Region 1 RWB Chair, Vice Chair, Secretary/Treasurer, Personnel, Finance, One-Stop, First/First, Better/Better, and High/High Committee Chairs. RWB officers routinely serve as committee; thus Executive committee membership typically stands at 5.
- Region 2 Chair, Vice Chair, Secretary, Treasurer, Walton County Member-at-Large, Okaloosa County Member-at-Large
- Region 3 The Executive committee is appointed by the Chair. The Chair appoints the Vice-Chair and the Immediate Past Chair. In addition, a member is appointed from all five counties represented on the board.
- Region 4 Chair, Vice Chair, Sec/Treasurer, two members from Bay county, one from Gulf county and one from Franklin county. 51% must be from private and community based sectors.
- Region 5 President, Vice President, Treasurer, Secretary, Immediate Past Chair and one position from each county who serves as the county representative.
- Region 6 One representative from each county along with the elected local official and immediate past chair – Seven members
- Region 7 Chair, Vice Chair, Secretary, Treasurer, At-Large members, Ex Officio Officers
- Region 8 Past Chair, Board Officers, Committee Chairs and Vice Chairs and a couple of “at-large” members
- Region 9 Chairperson, Vice Chairperson, Secretary, and four at-large board members. At least 3 members must be from the private sector.
- Region 10 Chair, Incoming Chair, Secretary/Treasurer, Immediate Past Chair and the Chairs of the three committees
- Region 11 Board Officers, Chairs of the committees and Past Board Chairs

- Region 12 Chair, Vice Chair, Treasurer, and Secretary, plus one additional (or as many as required) to ensure that the Executive Committee has representation from all five counties.
- Region 13 Past Chair, Current Chair, Vice Chair, Treasurer, Chairs of First/First, Better/Better, High/high and Quality committees
- Region 14 Chair, Business Vice Chair, County Commissioner Vice Chair, Treasurer, Secretary, 5 committee chairs, 4 at-large
- Region 15 Officer of the Board, standing committee chairpersons, and the immediate past chair
- Region 16 Chair, Vice Chair, Immediate Past Chair, Secretary and Chairs of standing committees
- Region 17 Chair, Chair Elect, Immediate Past Chair, Secretary/Treasurer, Board Historian, and Four Committee Chairs, (First/First, Better/Better, High/High, and New Business Development). 9 total members, all Private Sector members.
- Region 18 Chair, Vice Chair, Treasurer, Past Chair, One-Stop, First/First, Better/Better, and High/High Committee Chairs and an At-Large member
- Region 19 Chair, Chair Elect, Chair of each Standing Committee (7), Chair of LEO, Past Board Chair
- Region 20 Board Officers, Past Chair, Committee Chairs
- Region 21 Corporate Officers, Commissioner Chairs/Co-chairs
- Region 22 Chair, Vice Chair, Past Chairs and committee Chairs
- Region 23 Chair, Vice Chair from Miami-Dade County, the Vice Chair from Monroe County, Secretary, Treasurer, and the Chairs of each standing committee
- Region 24 President, Vice President, Secretary, Treasurer as well as all committee chairs. Past President also serves

TERM LIMITS FOR OFFICERS

- Region 1 RWB Chair and Vice Chair serve 2-year terms. Vice Chair normally moves up to take Chair for a 2-year term. No limits on terms served by Committee Chairs.
- Region 2 Election of Officers held on an annual basis (at the end of the program year)
- Region 3 Terms of the Chair and Vice Chair are limited to two consecutive one-year terms. The By-laws would allow for someone to hold either office again after being out of office for one term.
- Region 4 One year term, no limits, except for Chairperson, where they can only serve for two terms
- Region 5 Each officer is elected for a one-year term and may be re-elected one time.

- Region 6 Executive Committee members and officers are elected by a majority of the board. The Executive Committee positions are for a one-year term. There cannot be an Executive Committee member from the county with the exception of the local elected official.

- Region 10 No precise limit to terms for executive committee members. Board officers are elected annually. Being a three county region, chairs are rotated between counties annually. This practice establishes “managed turnover” within the executive committee. Committee chairmanship is used as a ;leadership development process for private sector members who then move on to board chairs.

- Region 12 Board officers are subject to annual elections; other members of the Executive Committee are subject to appointment by the Chair.

- Region 13 Officers are elected annually; may serve 2 1-year terms

- Region 14 Officers can serve two consecutive one-year terms

- Region 16 Board officers serve two year terms – Chair appoints committee chairs

- Region 17 None specifically, but historically the officers serve for no more than two one-year terms each

- Region 18 Chair can serve up to 4 years. Vice Chair normally moves up to take Chair. No limits on terms served by Committee Chairs.

- Region 19 3 consecutive years, but no more than 2 years in same capacity

- Region 20 Committee members – No limits; Board Officers – 2 consecutive terms of 1 year each

- Region 21 3 year term for Board members; 2 years non-mandated members.

- Region 22 Executive committee members and board officers may serve for two successive two-year terms and then must step down from their position for a minimum of one year.

- Region 23 The terms of service shall not exceed two years. They may be re-elected for one or more additional terms.

TERM LIMITS FOR COMMITTEE CHAIRS

- Region 13 Chairs are appointed annually by the chair, may serve 2 1-year terms

OF FULL BOARD MEETINGS PER YEAR

- Region 1 By-laws call for at least one meeting per quarter. Not unusual for the board to meet each month, several months in a row.