

OFFICE OF THE PRESIDENT

This unit is under the direction of the President of Workforce Florida and includes Workforce Florida's General Counsel. The Office of the President supports the President with the successful fulfillment of the Workforce Florida, Inc. mission and strategic objectives.

MAJOR FUNCTIONS AND AREAS OF RESPONSIBILITY:

External and Organizational Leadership

- The President works closely with the Board of Directors and key constituents including corporate, community and public sector leadership, to build commitment to and develop the resources for the overall goals of the organization and the strategic plan.
- Promote Workforce Florida and its objectives and strategies through various medium and in a variety of forums, with federal, state and local governments, partnering organizations, academic institutions, and businesses.
- Provides leadership, guidance and direction for programs and staff to facilitate the achievement of the mission and goals of the organization.

Resource Acquisition

- Develops and maintains funding support to ensure achievement of organizational goals.

General Counsel

- Advise Workforce Florida's Board of Directors and President/CEO to ensure adherence to and compliance with all federal and state laws pertaining to the successful fulfillment of the Workforce Florida mission and strategic objectives. Provides legal opinions and guidance to the Board and President regarding contractual matters between Workforce Florida and the Agency for Workforce Innovation, Workforce Florida and Regional Workforce Boards, and conducts contractual review of training grants and operational/administrative matters of the board and corporation.

