

Workforce Florida

Finance and Administration Council

Meeting Agenda

May 27-28, 2009

- I. Opening Comments Chairman Wilson

- II. Action Items
 1. Final Consideration and Approval of State and Regional Budget Allocations for Fiscal Year 2009-10 for the following:
 - Workforce Investment Act Funding
 - TANF Funding
 - Wagner-Peyser
 - Jointly Managed Programs
 - Workforce Florida Budget
 2. Selection of Audit Firm for WFI Financial Audits (information will be provided at the Council Meeting)

- III. Information Items
 - AWI Quarterly Report
 - Report on Statewide Monitoring
 - Report on Statewide Financial Audits

- IV. Closing Comments

Summary Discussion Points

Major Discussion Points:

Action Item allocates **\$307.3 million** from the major sources of revenue available to the state during 09-10 as compared to \$244 million the prior fiscal year:

- Workforce Investment Act \$144.3m, up \$61.2 million or **73.6%**
- TANF \$94.7 million, up \$8 million, or **9.3%**
 - Same provisos as last year, with \$2.5 million for Economic Passport & \$1,416,000 Non-Custodial Parent
- Wagner-Peyser - \$39.3 million, up from last year \$2.86m or **7.8%**
- National Emergency Reserve Funds, first time award, \$6,013,682.
- Jointly Managed programs – only minor changes

Regional boards will receive direct formula allocations with opportunities to pick up more through:

- Reserves for Regional performance incentives (\$3 million from WIA-state level rapid response, \$1 million in WP 7b)
- Special allocation for Rural regions (5 regions - \$600,000)

Proposed distribution also provides:

- Banner Center continuation funding for eleven centers \$3.5 million
- For the space initiative that received \$1.25 million in state funding and an additional \$500k in WIA Rapid Response funding during FY 08-09, an additional \$1.85million is being proposed for the Shuttle to CEV transition project for fiscal year 09-10.
- Provision for Council funding (\$6 million WIA) for purposes of addressing state-wide needs, and another \$4 million dedicated funding for the Youth Committee
- Continuation funding for the Military Spouse Program (\$700k, WP-7B)
- Incumbent Worker Training - \$ 2 million (as required by Chapter 445)
- Restoration of the Governor's Exigency Funding, \$3 million
- Provision for series of Business Outreach initiatives (\$625k WP-7B), including special population events, the Federal shared Youth Vision proposals, targeted industry sector strategies, regional Business Liaison workshops, rural RWB/EDO/Chamber events, etc.
- Establishment of the Emergency Rapid Response reserve \$3 million
- Funding for continuation of the EmployFlorida and Business Outreach efforts (\$775,000)
- Continuation of the Dynamic Works On-line Training component for 6 months (\$114,000)

As well as providing funding for

- OSMIS/Geographic Solutions IT needs
- Board costs
- Agency needs

Action Item 1

APPROVAL OF STATE AND REGIONAL BUDGET ALLOCATIONS For Fiscal Year 2009-10

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Each year, Florida receives notification of several federal awards and various state appropriations to be received during the upcoming fiscal year. In most cases, the manner in which distribution of such funds is to be made to the state and the regions is defined in the authorizing federal act or in the state appropriations bill; however, the specific state and regional calculations are not known until updated allocation factors are applied to the funding award. This action item will define these specific allocations in accordance with the authorizing grants, will provide suggested allocations of state-level funds to the various state initiatives and councils, and will seek Board approval for specific reserves, commitments and regional board allocations.

This action item covers several major funding streams, including the Workforce Investment Act, Welfare Transition, Wagner-Peyser, and several workforce related funding initiatives often referred to by the Agency as “jointly managed programs.”

Funding provided under the Workforce Investment Act must be allocated in accordance with the authorizing federal act (Public Law 105-220, 8-7-1998). This act defines specific allocation methodologies for its three principal funding streams (Adult, Youth, and Dislocated Worker) to be followed in allocating funding to regional workforce boards, and defines allowances for funding levels for the state rapid response initiative and the state level set-aside (also referred to as the Governor’s Reserve or as discretionary board funding).

In the case of TANF/Welfare Transition state appropriated funds, the Florida Legislature allocates a certain level of funding to the workforce system but does not define specific regional allocations or the specific allocation methodology that the Board must use. However, the Legislature does define specific allocations in the form of specific line-item appropriations or specific proviso language which are often deducted from total funding available prior to allocation to the regions. This Board, in determining specific regional allocations, is required to maximize funds distributed directly to the regional boards through these appropriations, with such distributions to be based on the anticipated client caseload and the achievement of performance standards.

Specific direction and approval is needed by the Board for each of the major funding streams. To simply the discussion and to clearly delineate the allocations being proposed, we will step through this action item with a multipart action item as follows:

1. **Workforce Investment Act Funding** consisting of the Adult, Youth, and Dislocated Worker funding streams, with three separate discussions including:
 - a. Regional Board Allocations
 - b. State Rapid Response Funds

- c. State-Level Set Aside, or Governor’s Reserve
- 2. **Temporary Assistance For Needy Families (TANF)**, including
 - a. State Level Allocations and Initiatives
 - b. Regional Board Allocations and Initiatives
- 3. **Jointly Managed Programs**, including
 - a. Wagner-Peyser
 - b. Combined Veterans Programs
 - c. Food Stamp Employment and Training Program (FSET)
 - d. Unemployment Compensation Services
- 4. Approval of **Workforce Florida Operating Budget**

WORKFORCE INVESTMENT ACT (WIA)

FEDERAL PROGRAM YEAR 2009 for Fiscal Year 2009/10 - \$144,256,391, (Prior Year 2008/09 \$83,080,320; increase of \$61,176,071 or 73.6%).

BASIC PURPOSE AND ELIGIBILITY: Provides both

- 1. core, intensive and training services to adults, youth and dislocated workers through the One-Stop delivery system; and
- 2. broad, nearly universal eligibility for low-cost core services (e.g. access to job listings), but more restrictive eligibility for intensive and training services based on low-income, employment barriers and/or dislocation from employment.

SPECIFIC MANDATES/LIMITATIONS: At present, there are multiple federal restrictions and regulations governing allocation to state and regional boards, the use of funds, reporting, etc. Further, State law mandates percentages of WIA funds that must be used for Individual Training Accounts (ITAs) at local and state levels.

DISTRIBUTION MECHANISMS: Federal laws specify formulas for distributing WIA among states and for sub-state allocations, primarily based upon relative shares of workforce, unemployment, and poverty factors. For adult and youth funding streams, 85% of the total federal award must be distributed to regional boards by formula, with 15% reserved at state level for operational expenses, performance-based incentive payments to regions, oversight, and Board-authorized initiatives. WIA Dislocated Worker funds also contribute 15% to the state-level “pool”, with another 25% of the total federal award allocated for purposes of funding a state-level program for rapid response assistance to dislocated workers, including emergency supplements to regional boards. The remaining 60% of the federal dislocated funds is distributed to the regions based on a formula emphasizing relative unemployment factors.

SPECIFIC FUND DISTRIBUTIONS FOR FY 2009/10: For specific identification of amounts to be received under the various WIA categories by the state and workforce regions, refer to the flowchart entitled “*Program Year 2009 Workforce Investment Act Funding.*”

As shown on this chart, a total of **\$144,256,391** has currently been awarded to Florida from Program Year 2009 funds for fiscal year 2009/10, up by **\$61,176,071** or and increase of **73.6%** from the previous year’s grant award. From the total WIA funds awarded, 15% or \$21,638,458, is allocated by the Federal Act to the state-level set-aside pool; the state-wide Dislocated Worker

Program for Rapid Response unit is allocated 25% of the federal Dislocated Worker funding (a total of \$19,264,769), and the balance of \$103,356,164 is allocated to the twenty-four regions.

	<u>FY 2009/10</u>	<u>FY 2008/09</u>	<u>Change</u>
Total WIA Grant Award	\$ 144,256,391	\$ 83,080,320	\$ 61,176,071
State Set-Aside	21,638,458	12,462,048	9,176,410
Rapid Response	19,264,769	7,847,515	11,417,254
Regional Allocations	103,353,164	62,770,757	40,582,407

REGIONAL WORKFORCE BOARD ALLOCATIONS

As shown on the **Program Year 2009 Workforce Investment Act Funding** chart, a total of **\$103,353,164** is available through direct formula allocations to the regions from the Adult, Youth, and Dislocated Worker funds. Federal laws specify formulas for distributing WIA among the twenty-four regions, primarily based upon relative shares of workforce, unemployment, and poverty factors. The second chart entitled “**Program Year 2009 Workforce Investment Act, Regional Workforce Board Formula Allocations,**” shows the total allocations of WIA funds with a comparison to the prior year, and the three spreadsheets which follow that reflect the individual allocations for each of the three funding streams. These allocations were released to the regional boards on May 8th as preliminary planning allocations for review.

WIA - STATE RAPID RESPONSE FUNDS

As noted previously, **25% or \$19,264,769**, of the total federal WIA - Dislocated Worker funding (\$77,059,075) provided to the state for fiscal year 2009-10 is reserved by Federal law for purposes of establishing and operating the state-level Rapid Response unit. From this amount, the Board is required by Chapter 445, F.S., to maintain an Emergency Reserve historically set at \$3,000,000, and to fund operational costs of the AWI Rapid Response Unit.

The following tabulation shows the distribution of the total federal award for fiscal year 2009-10:

Total Dislocated Worker Funds (09/10)	\$77,059,075
Less Regional Pass-Through (60%)	-46,235,445
Less Rapid Response State-Level Program (25%)	<u>-19,264,769</u>
Balance for State-Level Set Aside (15%)	<u>\$ 11,558,861</u>

The balance (\$11,558,861) of Dislocated Worker Funds is incorporated into the total State-level set-aside pool which will be presented subsequent to this discussion.

From the total Rapid Response funding available to the Board from new-year funding, Agency program management costs of **\$875,146** are being requested as well as continuation of the \$3 million emergency reserve to address major events that may occur during the new-year. Also being recommended is an allocation of \$2,000,000 for WIA regional performance incentives, and \$1,850,000 to assist with the shuttle-to-CEV transition effort, which was partially funded by state funds of \$1.25 million for fiscal year 2008-09 and \$500,000 in Board approved WIA Rapid Response funds.

However, after addressing these items, approximately \$14,959,580 will remain for use, shown as follows:

Total Rapid Response State-Level Allocation	\$19,264,769
Plus Projected Carry-forward from FY 2008-09	419,957
Projected Funds Available for FY 2009-10	<u>19,684,726</u>
Less: Proposed RR Program Unit Costs	-875,146
Less: Reserve for Shuttle to CEV (<i>Crew Exploration Vehicle</i>) Transition	-1,850,000
Less: Regional Performance Incentives	-3,000,000
Less: Proposed Emergency Reserve (<i>Chapter 445, F.S.</i>)	<u>-3,000,000</u>
Balance Fund Reserve	\$ 10,959,580

Combined with the \$3 million Emergency Reserve, the Board will have a total of **\$13,959,580** to fund supplemental requests from regions during the upcoming fiscal year for major dislocations and events.

STATE SET-ASIDE ALLOCATIONS

15% State Set-Aside Allocation – As shown in the “*Program Year 2009 Workforce Investment Act Funding*” chart, the federal act allocates 15% of each of the WIA Adult, Youth, and Dislocated Worker funding streams for use by the Governor for state-level initiatives. For fiscal year 2009/10, the amount currently allocated to the state is \$21,638,458, up from the previous year by \$9,176,410, or 73.6%.

From these state level funds, the Florida Legislature appropriates certain funds for administrative and program costs of the Agency for Workforce Innovation and this Board. Additionally, in accordance with Section 445.003(3)(A)2, Florida Statutes, \$2 million in WIA set-aside funds must be allocated for the Incumbent Worker Training program, administered by board staff. From the balance of state-level WIA funds, this Board determines any additional or specific allotments for purposes of council allocations, performance incentives, and other demonstration and pilot projects and initiatives.

	<u>FY 2009/10</u>	<u>FY 2007/08</u>
Total WIA Set-Aside Pool	\$21,638,458	\$12,462,048
Less Appropriations and Required Allocations:		
AWI / WFI Program Services	-2,417,805	-3,749,514
OSMIS/GeoSolutions Cost Allocation	-181,848	-175,526
Incumbent Worker Training (Per 445.003(3)(A)2, FS)	<u>-2,000,000</u>	<u>-2,000,000</u>
Balance of PY 2009 Funds Available for Performance Incentives, Council Allocations, and Projects	\$17,038,806	\$ 6,537,008

As noted above, the cost for AWI and WFI Program Services is projected at \$2,417,805, a reduction from the prior year of \$1,331,709. This is directly attributable to the change in the cost allocation of staff charges being shifted to the ARRA/Stimulus funds, thus freeing up revenues from recurring WIA funds that would have been needed otherwise.

Discretionary Board Allocations –

Council Reserves (\$6,000,000) – Staff recommends the allocation of \$3 million each to the Business Competitiveness Council and the Workforce Readiness & Performance Council. These additional funds will be used in concert with the allocations previously made during the May Executive Committee from ARRA funding. As discussed during the Executive Committee, these Councils will be asked to consider a variety of funding initiatives to support workforce priorities as defined by the Board and included in the state strategic plan, and as required by the Stimulus Act. The Act stipulates that the funds are “intended to preserve and create jobs, promote the nation’s economic recovery, and to assist those most impacted by the recession.” Special emphases of note contained in the Training and Employment Guidance Letter (TEGL) No. 14-08 include:

- Serving low-income, displaced and under-skilled adults and disconnected Youth as well as those needing special assistance (e.g., ex-felons, the disabled, and military veterans);
- Providing Reemployment Services, helping unemployed workers quickly find work;
- Green Jobs to include renewable energy infrastructure, energy-efficiency home retrofitting, biofuel development, and advanced drive train/vehicle development and manufacturing. The guidance also recognized that not all “green jobs” are necessarily new or unique occupations, but represent layers of green skills upon existing occupations; and
- Connecting to other Federal Recovery Act Investments, recognizing the jobs and opportunities for unemployed workers in areas such as electronic medical records and health information technology, school renovations and constructions, Veterans Affairs hospital and medical facility construction, repair and restoration of public facilities, parks and Department of Defense facilities, construction of highways, public transportation, and air and rail transportation infrastructure

Targeted Youth Initiative (\$4,000,000) – Staff recommend that the Board approve \$4,000,000 for use by the Youth Committee for a number of initiatives. Over the last several months, the Youth Opportunities Committee has met numerous times and has identified several potential groups and areas of focus that need to be addressed during the coming year. Some of those targeted groups identified were:

- Department of Juvenile Justice Youth
- Foster Care Youth
- Literacy & Numeracy Rates
- Virtual Education Opportunities
- Career Academies
- DJJ Vocation Training
- Disabled Youth
- Migrant and Seasonal Farm worker Youth

The Youth Opportunities Committee is also looking at its current Two-year Shared Case Management Pilot which places an incentive on increasing the number of DJJ and Foster Youth

being served. The Committee will evaluate the success of this project and will decide whether or not to approve an extension of this Pilot. Highlights to-date of this pilot include:

- a 637% increase in the number of DJJ youth served by our regional workforce boards
- The self reported data for 07-08 showed 772 Foster Care youth and 199 DJJ youth being served. After data matching by our DCF and DJJ partners the results showed that 4096 foster youth and 2818 DJJ were served in our workforce systems in 07-08.
- Data shows that our workforce boards are serving 10.56 % of all Foster Care and 3.20% of all DJJ Youth in Florida. New partnerships and additional 15% funding targeting these populations continue to drive these numbers up.

Federal Literacy & Numeracy Rates for Florida are currently at 20% for the 3rd quarter. Florida has negotiated a rate of 29% with USDOL, but must meet 90% of this goal in order to be considered eligible for incentive dollars. Funding in this area could be targeted to those areas of Florida which have a high impact on this rate.

Banner Centers (\$3,500,000) – A critical component of Florida’s economic development efforts—that is the startup, expansion, retention, and recruitment of high-value businesses—is the capacity of the education, private sector and workforce systems to work as partners in order to efficiently and effectively deploy and create programs to produce skilled workers to key industry sectors as needed and to provide programs to upgrade employees through industry focused training as markets and technologies change. The skill sets that the workforce system promotes through the training programs and curriculum it funds must therefore be industry-driven, readily available and adaptable to ever-changing market needs, and replicable to serve statewide needs. Enterprise Florida, Inc., the state’s primary economic development policy organization, and the Governor’s Office of Tourism Trade & Economic Development have identified key industries that merit special focus and attention to further grow and diversify the state’s economy.

The idea of “Employ Florida Banner Centers” is to further solidify and strengthen partnerships between the business community, public and private education providers and the public workforce system, both regional and statewide, to coordinate and focus on:

- a) curriculum development and standards, specifically those that produce industry-recognized certifications and articulate to higher education opportunities;
- b) cost effective replication and deployment of valuable industry-driven curricula and courses to serve all regional economies throughout the state; and,
- c) generating courses to impact the pipeline of skilled workers—from entry level to advanced—including continuous skills upgrade training as needed by the industry.

The Employ Florida Banner Centers will utilize continuing industry involvement and input to achieve the primary goal of ensuring courses and curriculum are developed to enable students the skill sets, knowledge, and abilities for entry level and advanced jobs and also for skills upgrades for existing workers. The Employ Florida Banner Centers will function as a resource for all educational institutions, economic development organizations, and regional workforce boards in

the state, and are expected to provide leadership in the ongoing process of developing products and services to enable Florida's workforce increased competitiveness in the identified industry.

Since the first Banner Center was designated by WFI in late 2006, over 12 such centers, tied to the state's economic development industry targets, have been designated. Over the past months, Workforce Florida, Inc. and statewide stakeholders of the Banner Centers conducted a series of business analysis sessions designed to strengthen the business model for Banner Centers. Changes and enhancements in the business model to strengthen the industry leadership and integrating planned project sustainability strategies were woven within an RFP crafted by a subcommittee of the Board led by Dwayne Ingram.

Potential respondents were required to describe the methodologies they will use to ensure the Banner Centers' products and services, such as education and training programs and curricula, meet the current and future needs of business, the methodologies to assess the changing needs of business, and implement these changing needs in the education and training programs to meet the current and emerging trends of the industry. Further, the organization that receives a contract resulting from this RFP and the designation as a state-of-the-art, industry-driven Employ Florida Banner Center will be expected to provide technical assistance and consulting services to other training providers and/or businesses statewide, as well as to establish effective train-the-trainer programs to support statewide delivery expansion of the programs created due to its role as the recognized expert for the targeted industry sector. The industry sectors to which a respondent could apply included:

Alternative Energy,
Aviation/Aerospace,
Biotechnology,
Construction,
Energy,
Health Sciences,
Homeland Security,
Digital Media,
Logistics & Distribution,
Manufacturing,
Agriscience and
Tourism/Travel.

[Note: the Banner Centers for Water Resources and Secondary Academies were previously funded out of last year's allocation.]

The RFP closed on April 24th and 13 proposals were received. These proposals are under review by a team of subject matter experts. Award announcements are expected in the first week of June. Staff recommends that the Board approve \$3,000,000 for continuation of this initiative for fiscal year 2009-10.

One of the principle recommendations received from the Banner Center business analysis sessions identified above included the need for a stronger governance of the centers and consistency in marketing and business outreach strategies. In an effort to address this concern, staff recommends that the Board approve \$500,000 to develop these critical functions that will enable the award-winning model to implement further improvements leading to world-class talent development.

Governor's Exigency Reserve (\$3,000,000) - In order to provide greater flexibility to address the needs of the Governor's Office, staff recommend the continuation of an exigency reserve as initially established during fiscal year 2003-04 and approved by the Board each year thereafter. This reserve fund will be administered by the WFI President on behalf of the Governor's Office, with reports on the use of these funds provided to the Board. Uncommitted funding in the amount of **\$614,050** is being brought forward from fiscal year 2008-09 and will constitute a large part of the \$3,000,000. Funds dispersed from this fund will be separately accounted for by the Agency and Workforce Florida.

Workforce Training Institute (\$500,000 WIA and \$500,000 Wagner Peyser 7(b)) - Workforce Florida, Inc. is authorized under F.S. 445.008 to create the state's Workforce Training Institute to provide certification and training for Florida's workforce professionals. The Institute will provide balanced and well-rounded curriculum and training that supports the mutual goals of workforce development, education and economic development, with the ultimate goal of elevating Florida's capability in talent generation through the development of its own workforce professional capacity and leadership. An extension of this goal is the cross-training of professionals in the economic development and education communities to ensure effective understanding of the potential partnerships and alignment to Florida's long term goals. Staff recommends \$1,000,000 for a three year commitment to establish this Institute, with the cost split equally between WIA and Wagner-Peyser 7(b) funds.

Rural Initiatives (\$600,000) – Four regional boards (Regions 3, 6, 7 and 19) are designated by the Governor's Office as ***Rural Areas of Critical Economic Concern (RACEC)***; one additional region – Region 2, although not designated a RACEC region, has counties within the it's boundaries that face similar economic concerns. Several priorities have been previously identified by the Executive Directors of these regions, with the top priority being the issue of funding at some minimal level in order to sustain operations within the rural regions and to provide a minimal level of service to all their residents. Previous initiatives within these regions have included several entrepreneurial proposals, employer outreach efforts, and efforts to address e-commerce, information technology, and the rural wired initiative. Staff is proposing continuation WIA funding of \$600,000 for the five regional boards.

Brandt Customer Satisfaction Survey (\$154,834) – Funds are being requested in the estimated amount of \$309,668 to continue the current contract with Brandt Systems, Inc., for purposes of conducting the employer/client customer satisfaction surveys for the various programs administered by the Board. The results of this effort are used for purposes of compiling performance measures and program evaluation. As in prior fiscal years, the total cost is proposed to be split 50/50 against state-level WIA and Wagner-Peyser 7(b) funding.

Dynamic Works Training Contract (\$114,000) – Section 445.008, Florida Statutes authorizes Workforce Florida to designate a training institute to deliver training to all workforce professionals at both the state and regional levels.

445.008 Workforce Training Institute.--

(1) Workforce Florida, Inc., may create the Workforce Training Institute, which shall be a comprehensive program of workforce training courses designed to meet the unique needs of, and shall include Internet-based training modules suitable for and made available to, professionals

integral to the workforce system, including advisors and counselors in educational institutions.

During fiscal year 2006-07, a three year contract with Dynamic Works was executed to provide on-line training access to all workforce professionals as required by Florida Statutes. Effective June 30, 2009, this contract will expire unless renewed or extended. During 2008-09 this contract was funded for \$228,000, or \$19,000 monthly. In order to continue the delivery of training services and provide additional time to re-evaluate the terms of the contract, staff recommends that the existing contract be extended for six months at the current funding level.

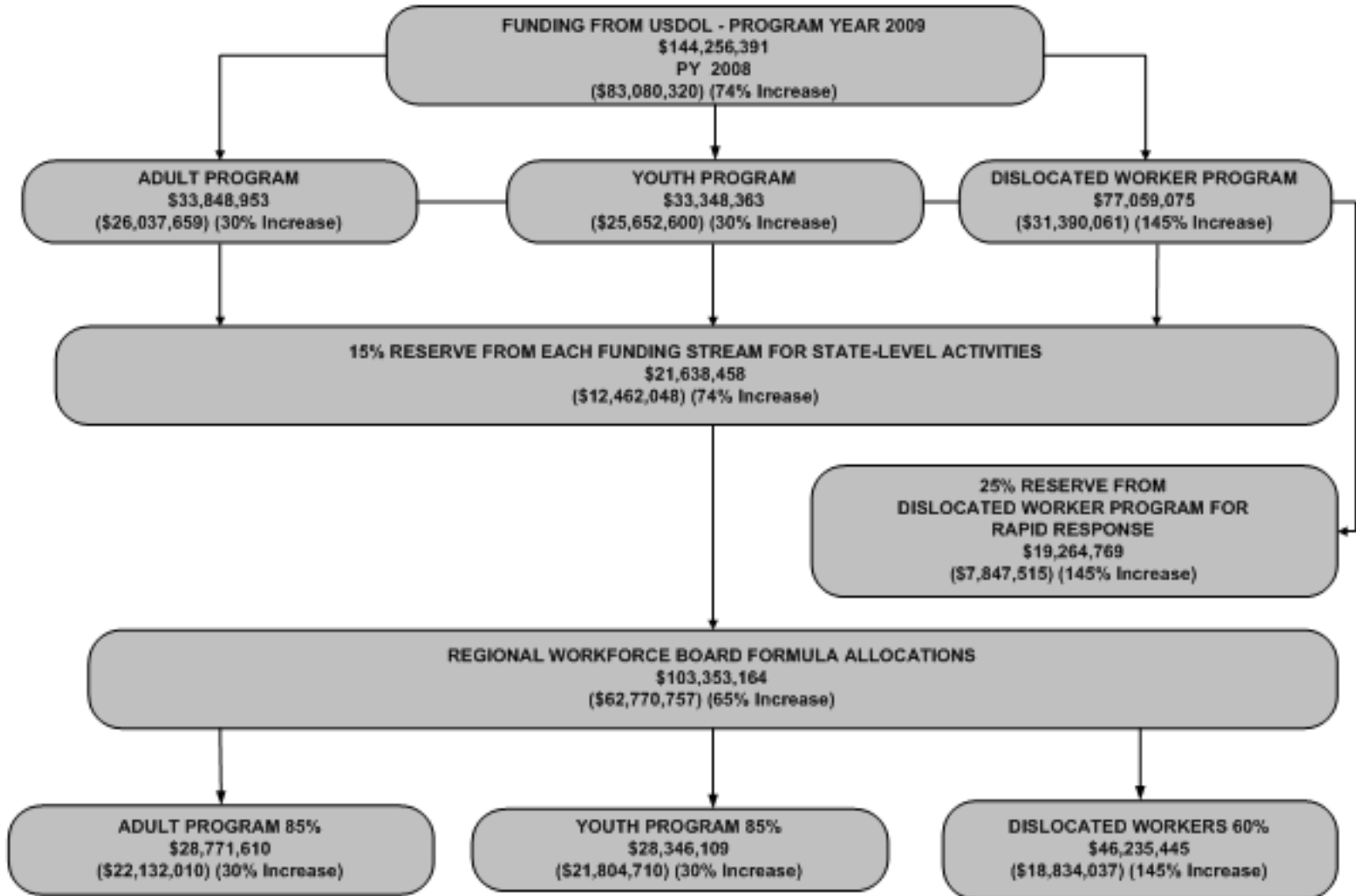
In the event the foregoing reserves and commitments are approved by the Board, an estimated balance of \$1,370,648 will remain available to the Board to fund various other initiatives and projects during the course of the year. Please note that this amount is estimated due to the fact that certain current year funds may be required to be expended before the close out of fiscal year 08-09 and may not be available for carry-forward purposes.

Total 09/10 WIA Funds Available	\$ 17,038,806
Plus: State Set-Aside Carry Forward (Est.)	586,627
Plus: Balance of Governor's Exigency Funds	614,050
Plus: Banner Center Est. Balance Forward	1,000,000
Total Estimated Funds Available	\$19,239,513
Less Proposed Discretionary Board Allocations:	
Council Reserves	-6,000,000
Youth Initiative	-4,000,000
Banner Centers (in addition to \$1.5m state funding):	
Recurring Funding (10 x \$300k)	-3,000,000
Banner Center Governance	-500,000
Governor's Exigency Fund	-3,000,000
Workforce Training Institute	-500,000
Rural Initiatives	-600,000
Brandt Customer Satisfaction Surveys	-154,834
Dynamic Works Training Contract	<u>-114,000</u>
Remaining Balance for State Projects (Est.)	<u>\$1,370,648</u>

NEEDED ACTIONS

- 1. Approval of the current regional Adult, Youth, and Dislocated Worker fund allocations.**
- 2. Approval to establish the 2009-10 WIA state-level set-aside allocations to the Councils, to authorize funding for the Agency for Workforce Innovation and to WFI for operations and administration, to authorize performance incentive reserves, and other reserves and identified obligations and commitments.**

PROGRAM YEAR 2009 WORKFORCE INVESTMENT ACT FUNDING



**Program Year 2009 Workforce Investment Act
Regional Workforce Board Formula Allocations**

REGIONAL WORKFORCE BOARDS	WIA DISLOCATED			TOTAL FOR PY 2009	TOTAL FOR PY 2008	DIFFERENCE	%
	WIA ADULT	WIA YOUTH	WORKER				
1 Workforce Escarosa, Inc.	\$630,086	\$809,391	\$913,977	\$2,353,454	\$1,552,979	\$800,475	51.5%
2 Workforce Development Board of Okaloosa and Walton Counties	\$159,439	\$125,069	\$396,021	\$680,529	\$383,725	\$296,804	77.3%
3 Chipola Regional Workforce Planning Board	\$290,221	\$273,387	\$170,436	\$734,044	\$589,551	\$144,493	24.5%
4 Gulf Coast Workforce Development Board	\$431,775	\$438,828	\$482,407	\$1,353,010	\$907,140	\$445,870	49.2%
5 Workforce Plus	\$538,318	\$663,210	\$504,005	\$1,705,533	\$1,195,016	\$510,517	42.7%
6 North Florida Workforce Development Board	\$274,669	\$257,820	\$197,037	\$729,526	\$536,841	\$192,685	35.9%
7 Florida Crown Workforce Board Inc.	\$218,705	\$207,043	\$196,984	\$622,732	\$435,749	\$186,983	42.9%
8 First Coast Workforce Development, Inc.	\$1,809,145	\$1,802,176	\$3,458,497	\$7,069,818	\$4,605,944	\$2,463,874	53.5%
9 Alachua/Bradford Florida Works	\$316,721	\$451,689	\$346,525	\$1,114,935	\$726,078	\$388,857	53.6%
10 Citrus Levy Marion Regional Workforce Development Board	\$792,440	\$714,730	\$1,412,881	\$2,920,051	\$1,165,539	\$1,754,512	150.5%
11 Center for Business Excellence	\$884,611	\$1,048,214	\$1,651,859	\$3,584,684	\$1,853,916	\$1,730,768	93.4%
12 Workforce Central Florida	\$2,290,011	\$2,399,036	\$5,568,522	\$10,257,569	\$5,539,989	\$4,717,580	85.2%
13 Brevard Workforce Development Board, Inc.	\$671,259	\$659,298	\$1,503,816	\$2,834,373	\$1,493,426	\$1,340,947	89.8%
14 WorkNet Pinellas	\$1,179,525	\$857,165	\$2,331,108	\$4,367,798	\$2,372,201	\$1,995,597	84.1%
15 Tampa Bay WorkForce Alliance, Inc.	\$1,641,164	\$1,971,609	\$3,041,931	\$6,654,704	\$4,462,112	\$2,192,592	49.1%
16 Pasco-Hernando Jobs and Education Partnership Regional Board, Inc.	\$921,596	\$767,538	\$1,643,704	\$3,332,838	\$1,759,742	\$1,573,096	89.4%
17 Polk County Workforce Development Board, Inc.	\$908,373	\$1,001,705	\$1,469,796	\$3,379,874	\$2,112,954	\$1,266,920	60.0%
18 Suncoast Workforce Board, Inc.	\$955,930	\$784,004	\$1,914,142	\$3,654,076	\$1,766,109	\$1,887,967	106.9%
19 Heartland Workforce	\$340,027	\$402,993	\$366,106	\$1,109,126	\$734,427	\$374,699	51.0%
20 Workforce Solutions	\$1,081,437	\$1,048,813	\$1,788,236	\$3,918,486	\$2,586,664	\$1,331,822	51.5%
21 Workforce Alliance, Inc.	\$2,461,065	\$2,351,388	\$3,261,894	\$8,074,347	\$5,660,379	\$2,413,968	42.6%
22 Broward Workforce Development Board	\$2,256,370	\$1,837,864	\$4,088,719	\$8,182,953	\$4,980,939	\$3,202,014	64.3%
23 South Florida Workforce Board	\$5,771,242	\$5,664,809	\$6,122,299	\$17,558,350	\$11,551,153	\$6,007,197	52.0%
24 Southwest Florida Workforce Development Board	\$1,947,481	\$1,808,330	\$3,404,543	\$7,160,354	\$3,798,184	\$3,362,170	88.5%
STATEWIDE TOTALS	\$28,771,610	\$28,346,109	\$46,235,445	\$103,353,164	\$62,770,757	\$40,582,407	64.7%

**Program Year 2009 Workforce Investment Act
Adult Program Regional Workforce Board Formula Allocations**

REGIONAL WORKFORCE BOARDS	AREA OF SUBSTANTIAL UNEMPLOYMENT				ECONOMICALLY DISADVANTAGED		RWB SHARE	HH *	PY 2009 FINAL ALLOCATION	PY 2008 FINAL ALLOCATION	DIFFERENCE	%
	LABOR FORCE	UNEMPLOYED Total	Rate	Excess	Total	Excess						
1 Workforce Escarosa, Inc.	74,785	4,826	6.5%	1,461	30,625	27,980	0.021899569	*	\$630,086	\$521,066	\$109,020	20.9%
2 Workforce Development Board of Okaloosa and Walton Counties	0	0	0.0%	0	13,285	11,634	0.005541490		\$159,439	\$133,081	\$26,358	19.8%
3 Chipola Regional Workforce Planning Board	0	0	0.0%	0	17,155	16,544	0.010087048	*	\$290,221	\$239,558	\$50,663	21.1%
4 Gulf Coast Workforce Development Board	18,638	1,204	6.5%	365	15,610	14,383	0.015006981	*	\$431,775	\$356,402	\$75,373	21.1%
5 Workforce Plus	44,230	2,862	6.5%	872	23,895	21,648	0.018710042	*	\$538,318	\$440,695	\$97,623	22.2%
6 North Florida Workforce Development Board	10,027	673	6.7%	222	15,850	15,257	0.009546544	*	\$274,669	\$226,722	\$47,947	21.1%
7 Florida Crown Workforce Board Inc.	0	0	0.0%	0	13,215	12,583	0.007601433	*	\$218,705	\$180,527	\$38,178	21.1%
8 First Coast Workforce Development, Inc.	247,804	16,026	6.5%	4,875	71,085	62,268	0.062879536	*	\$1,809,145	\$1,535,102	\$274,043	17.9%
9 Alachua/Bradford Florida Works	13,403	868	6.5%	265	22,590	20,831	0.011008105		\$316,721	\$243,776	\$72,945	29.9%
10 Citrus Levy Marion Regional Workforce Development Board	146,167	9,438	6.5%	2,860	31,295	28,642	0.027542437		\$792,440	\$383,213	\$409,227	106.8%
11 Center for Business Excellence	180,552	11,661	6.5%	3,536	31,505	27,976	0.030745978		\$884,611	\$560,718	\$323,893	57.8%
12 Workforce Central Florida	391,778	25,285	6.5%	7,655	101,010	86,720	0.079592719		\$2,290,011	\$1,595,065	\$694,946	43.6%
13 Brevard Workforce Development Board, Inc.	135,182	8,727	6.5%	2,644	24,690	21,392	0.023330586		\$671,259	\$449,436	\$221,823	49.4%
14 WorkNet Pinellas	191,993	12,406	6.5%	3,766	53,185	47,259	0.040996139		\$1,179,525	\$869,068	\$310,457	35.7%
15 Tampa Bay WorkForce Alliance, Inc.	314,917	20,342	6.5%	6,171	63,405	55,735	0.057041091		\$1,641,164	\$1,448,672	\$192,492	13.3%
16 Pasco-Hernando Jobs and Education Partnership Regional Board, Inc.	210,136	13,557	6.5%	4,101	27,930	24,678	0.032031442		\$921,596	\$607,966	\$313,630	51.6%
17 Polk County Workforce Development Board, Inc.	172,822	11,165	6.5%	3,388	33,755	30,386	0.031571856	*	\$908,373	\$749,803	\$158,570	21.1%
18 Suncoast Workforce Board, Inc.	221,011	14,261	6.5%	4,316	28,740	24,615	0.033224756		\$955,930	\$526,524	\$429,406	81.6%
19 Heartland Workforce	48,162	3,120	6.5%	953	16,315	15,467	0.011818143		\$340,027	\$269,528	\$70,499	26.2%
20 Workforce Solutions	257,163	16,610	6.5%	5,038	30,075	26,748	0.037586963		\$1,081,437	\$907,896	\$173,541	19.1%
21 Workforce Alliance, Inc.	373,924	24,141	6.5%	7,314	61,360	53,315	0.085537978	*	\$2,461,065	\$2,116,883	\$344,182	16.3%
22 Broward Workforce Development Board	290,692	18,832	6.5%	5,751	99,890	87,389	0.078423499	*	\$2,256,370	\$1,842,805	\$413,565	22.4%
23 South Florida Workforce Board	399,605	25,809	6.5%	7,827	229,515	214,006	0.200588089	*	\$5,771,242	\$4,673,349	\$1,097,893	23.5%
24 Southwest Florida Workforce Development Board	478,644	30,887	6.5%	9,348	51,365	44,786	0.067687576		\$1,947,481	\$1,254,155	\$693,326	55.3%
STATEWIDE TOTALS	4,221,635	272,700	6.5%	82,728	1,107,345	992,241	1.000000000		\$28,771,610	\$22,132,010	\$6,639,600	30.0%

**Program Year 2009 Workforce Investment Act
Youth Program Regional Workforce Board Formula Allocations**

REGIONAL WORKFORCE BOARDS	AREA OF SUBSTANTIAL UNEMPLOYMENT				ECONOMICALLY DISADVANTAGED		RWB SHARE	HH *	PY 2009 FINAL ALLOCATION	PY 2008 FINAL ALLOCATION	DIFFERENCE	%
	LABOR FORCE	UNEMPLOYED Total	Rate	Excess	Total	Excess						
1 Workforce Escarosa, Inc.	74,785	4,826	6.5%	1,461	8,070	5,425	0.028553855	*	\$809,391	\$682,732	\$126,659	18.6%
2 Workforce Development Board of Okaloosa and Walton Counties	0	0	0.0%	0	2,375	724	0.004412212	*	\$125,069	\$103,155	\$21,914	21.2%
3 Chipola Regional Workforce Planning Board	0	0	0.0%	0	1,945	1,334	0.009644607	*	\$273,387	\$225,969	\$47,418	21.0%
4 Gulf Coast Workforce Development Board	18,638	1,204	6.5%	365	2,425	1,198	0.015481057	*	\$438,828	\$361,897	\$76,931	21.3%
5 Workforce Plus	44,230	2,862	6.5%	872	6,259	4,012	0.023396864	*	\$663,210	\$553,350	\$109,860	19.9%
6 North Florida Workforce Development Board	10,027	673	6.7%	222	2,605	2,012	0.009095430	*	\$257,820	\$220,122	\$37,698	17.1%
7 Florida Crown Workforce Board Inc.	0	0	0.0%	0	2,555	1,923	0.007304113	*	\$207,043	\$171,106	\$35,937	21.0%
8 First Coast Workforce Development, Inc.	247,804	16,026	6.5%	4,875	15,625	6,808	0.063577531	*	\$1,802,176	\$1,536,018	\$266,158	17.3%
9 Alachua/Bradford Florida Works	13,403	868	6.5%	265	5,792	4,033	0.015934797	*	\$451,689	\$349,991	\$101,698	29.1%
10 Citrus Levy Marion Regional Workforce Development Board	146,167	9,438	6.5%	2,860	5,355	2,702	0.025214382	*	\$714,730	\$328,735	\$385,995	117.4%
11 Center for Business Excellence	180,552	11,661	6.5%	3,536	8,595	5,066	0.036979099	*	\$1,048,214	\$704,484	\$343,730	48.8%
12 Workforce Central Florida	391,778	25,285	6.5%	7,655	24,820	10,530	0.084633701	*	\$2,399,036	\$1,727,114	\$671,922	38.9%
13 Brevard Workforce Development Board, Inc.	135,182	8,727	6.5%	2,644	5,545	2,247	0.023258840	*	\$659,298	\$445,554	\$213,744	48.0%
14 WorkNet Pinellas	191,993	12,406	6.5%	3,766	7,900	1,974	0.030239256	*	\$857,165	\$603,471	\$253,694	42.0%
15 Tampa Bay WorkForce Alliance, Inc.	314,917	20,342	6.5%	6,171	17,645	9,975	0.069554839	*	\$1,971,609	\$1,738,715	\$232,894	13.4%
16 Pasco-Hernando Jobs and Education Partnership Regional Board	210,136	13,557	6.5%	4,101	4,470	1,218	0.027077376	*	\$767,538	\$492,526	\$275,012	55.8%
17 Polk County Workforce Development Board, Inc.	172,822	11,165	6.5%	3,388	8,200	4,831	0.035338374	*	\$1,001,705	\$749,903	\$251,802	33.6%
18 Suncoast Workforce Board, Inc.	221,011	14,261	6.5%	4,316	4,955	830	0.027658241	*	\$784,004	\$385,869	\$398,135	103.2%
19 Heartland Workforce	48,162	3,120	6.5%	953	3,560	2,712	0.014216866	*	\$402,993	\$305,621	\$97,372	31.9%
20 Workforce Solutions	257,163	16,610	6.5%	5,038	5,685	2,358	0.037000256	*	\$1,048,813	\$864,858	\$183,955	21.3%
21 Workforce Alliance, Inc.	373,924	24,141	6.5%	7,314	12,815	4,770	0.082952756	*	\$2,351,388	\$2,031,799	\$319,589	15.7%
22 Broward Workforce Development Board	290,692	18,832	6.5%	5,751	17,245	4,744	0.064836538	*	\$1,837,864	\$1,505,779	\$332,085	22.1%
23 South Florida Workforce Board	399,605	25,809	6.5%	7,827	42,285	26,776	0.199844360	*	\$5,664,809	\$4,567,251	\$1,097,558	24.0%
24 Southwest Florida Workforce Development Board	478,644	30,887	6.5%	9,348	10,230	3,651	0.063794650	*	\$1,808,330	\$1,148,691	\$659,639	57.4%
STATEWIDE TOTALS	4,221,635	272,700	6.5%	82,728	226,956	111,852	1.000000000		\$28,346,109	\$21,804,710	\$6,541,399	30.0%

**Program Year 2009 Workforce Investment Act
Dislocated Worker Program Regional Workforce Board Formula Allocations**

REGIONAL WORKFORCE BOARDS	20% UC CLAIMANTS	25% UC CONCENTRATION	25% MASS LAYOFF	30% LONG-TERM UNEMPLOYED	RWB SHARE	PY 2009 FINAL ALLOCATION	PY 2008 FINAL ALLOCATION	DIFFERENCE	%
1 Workforce Escarosa, Inc.	2,764	12,114	1,885	290	0.019767877	\$913,977	\$349,181	\$564,796	161.7%
2 Workforce Development Board of Okaloosa and Walton Counties	1,287	5,823	632	139	0.008565314	\$396,021	\$147,489	\$248,532	168.5%
3 Chipola Regional Workforce Planning Board	578	2,651	205	67	0.003686271	\$170,436	\$124,024	\$46,412	37.4%
4 Gulf Coast Workforce Development Board	1,390	5,438	1,191	146	0.010433707	\$482,407	\$188,841	\$293,566	155.5%
5 Workforce Plus	1,656	8,406	541	200	0.010900828	\$504,005	\$200,971	\$303,034	150.8%
6 North Florida Workforce Development Board	640	2,850	296	74	0.004261591	\$197,037	\$89,997	\$107,040	118.9%
7 Florida Crown Workforce Board Inc.	623	2,805	283	79	0.004260464	\$196,984	\$84,116	\$112,868	134.2%
8 First Coast Workforce Development, Inc.	11,087	42,243	6,565	1,252	0.074801860	\$3,458,497	\$1,534,824	\$1,923,673	125.3%
9 Alachua/Bradford Florida Works	994	6,102	468	122	0.007494796	\$346,525	\$132,311	\$214,214	161.9%
10 Citrus Levy Marion Regional Workforce Development Board	4,345	16,513	2,718	539	0.030558387	\$1,412,881	\$453,591	\$959,290	211.5%
11 Center for Business Excellence	5,298	19,808	3,009	632	0.035727112	\$1,651,859	\$588,714	\$1,063,145	180.6%
12 Workforce Central Florida	18,353	67,625	10,094	2,078	0.120438382	\$5,568,522	\$2,217,810	\$3,350,712	151.1%
13 Brevard Workforce Development Board, Inc.	4,569	17,527	3,097	540	0.032525173	\$1,503,816	\$598,436	\$905,380	151.3%
14 WorkNet Pinellas	7,320	28,673	4,450	846	0.050418211	\$2,331,108	\$899,662	\$1,431,446	159.1%
15 Tampa Bay WorkForce Alliance, Inc.	9,535	37,888	5,294	1,192	0.065792177	\$3,041,931	\$1,274,725	\$1,767,206	138.6%
16 Pasco-Hernando Jobs and Education Partnership Regional Board, Inc.	5,216	19,966	2,992	627	0.035550725	\$1,643,704	\$659,250	\$984,454	149.3%
17 Polk County Workforce Development Board, Inc.	4,810	18,301	2,526	566	0.031789367	\$1,469,796	\$613,248	\$856,548	139.7%
18 Suncoast Workforce Board, Inc.	5,720	21,978	3,972	698	0.041399881	\$1,914,142	\$853,716	\$1,060,426	124.2%
19 Heartland Workforce	1,110	4,696	652	140	0.007918287	\$366,106	\$159,278	\$206,828	129.9%
20 Workforce Solutions	5,918	21,735	2,646	780	0.038676739	\$1,788,236	\$813,910	\$974,326	119.7%
21 Workforce Alliance, Inc.	10,652	41,175	5,203	1,321	0.070549647	\$3,261,894	\$1,511,697	\$1,750,197	115.8%
22 Broward Workforce Development Board	14,142	54,205	5,776	1,668	0.088432575	\$4,088,719	\$1,632,355	\$2,456,364	150.5%
23 South Florida Workforce Board	21,426	71,664	8,908	2,679	0.132415712	\$6,122,299	\$2,310,553	\$3,811,746	165.0%
24 Southwest Florida Workforce Development Board	11,533	41,421	4,901	1,489	0.073634917	\$3,404,543	\$1,395,338	\$2,009,205	144.0%
STATEWIDE TOTALS	150,966	571,607	78,304	18,164	1.000000000	\$46,235,445	\$18,834,037	\$27,401,408	145.5%

Action Item 1, continued

TEMPORARY ASSISTANCE FOR NEEDY FAMILIES (TANF)

STATE APPROPRIATIONS FISCAL YEAR 2009-10 – \$94,674,669 (Prior Year 2008-09 \$86,657,067)

The 2009 Legislature has authorized the following appropriations of TANF funding for use in the workforce system:

	<u>FY 2009-10</u>	<u>FY 2008-09</u>
TANF – State Level Administration & Initiatives:		
AWI and Board Administration	\$4,246,491	\$4,228,889
TANF –		
Regional Allocations, Council Initiatives, and Performance Incentives	\$ 86,512,178	\$79,012,178
Passport for Economic Progress	2,500,000	2,000,000
Non-Custodial Parent Program	1,416,000	1,416,000

BASIC PURPOSE AND ELIGIBILITY: TANF replaced the former Aid to Families with Dependent Children (AFDC) and serves low-income families with children, including two-parent families. The TANF program strongly emphasizes a “Work First” philosophy, combining time limits and sanctions with added assistance in obtaining needed training, starting work, receiving childcare, transportation and transitional supports to retain employment, advance, and become self-sufficient.

SPECIFIC MANDATES/LIMITATIONS: Eligibility limits for receiving temporary cash assistance (TCA) benefits are fairly complex and rigid and include not only having a gross income equal to or less than 185% of federal poverty level but also limited assets. Services/programs that assist families in avoiding welfare dependency by gaining and retaining employment are available in the form of one-time payments, job placement assistance and transitional work support services and can be more broadly extended to “needy families” (set at 200% of poverty level in Florida). Also there are other diversion programs designed to reduce and/or prevent welfare dependency, such as teen pregnancy prevention programs, programs that enable the formation and maintenance of two-parent families and post-employment career advancement and job retention programs. Florida is required to provide matching state general revenue funds to satisfy the federal “maintenance of effort” (MOE). TANF funds may not be used for medical expenses, undocumented immigrants or convicted felons. TANF funds, which are unspent at the local level within specified time limits, are restricted to “benefits only” and can no longer be used for other purposes such as workforce and support services.

DISTRIBUTION MECHANISMS: TANF funds are provided to the state by federal block grants with some special supplements provided to Florida and other states. There are no federally established formulas for sub-state distribution of TANF funds, noting that TANF administration

in most states is state or county-based, with no decentralized governance/delivery structures similar to Florida’s regional workforce boards (RWBs). The Florida Legislature defines and approves the yearly appropriation of TANF funds to the Agency and the Board to address the state and regional needs, which are further administered, allocated and directed by the State Board.

State-Level Initiatives for Fiscal Year 2009-10 – As in prior fiscal years, the 2009 Florida Legislature provided TANF funds for program and administrative support for the Agency for Workforce Innovation and the Workforce Florida Board. For fiscal year 2009-10, the Legislature has appropriated a total of **\$4,246,491** for these purposes.

Total AWI and Board Administration	\$ 4,246,491
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Regional Boards’ Grants and Aids, Board Initiatives, and Specific Legislative Proviso –

A total of **\$90,428,178** in TANF funds was appropriated by the 2009 Legislature for all other purposes. This amount includes a specific appropriation of \$750,000 for the Non-custodial Parent Program (NCP) for Pinellas, Pasco and Hillsborough counties, to be administered by the Pinellas Workforce Board and an additional \$666,000 to continue Gulf Coast Community Care’s current non-custodial program in Miami-Dade. Additionally, a total of \$2,500,000 was legislatively specified in proviso language for the Passport for Economic Progress initiative in Hillsborough, Manatee, Sarasota, and Duval counties.

The 2009 Legislature retained the specific language in proviso that requires the Workforce Florida Board to maximize funds distributed directly to the regional boards with an equitable distribution of funds to the boards based on anticipated client caseload and the achievement of performance standards. Allocation factors previously approved by the Board to allocate funds to the twenty-four regions meet this mandate in law regarding the anticipated client caseload, so staff is proposing no modification at this time. However, updated actual numbers for both factors for the calendar year 2008 were obtained and used to calculate the regional distribution. The determination of the total amount proposed for distribution to the regions is shown as follows:

	<u>FY 2009-10</u>
Total TANF Workforce Services Appropriation	\$90,428,178
Less:	
Passport to Economic Progress	\$2,500,000
Non-Custodial Parent Allocation	<u>1,416,000</u>
Total TANF Formula Distribution to Regions	\$86,512,178

The proposed allocation of these appropriations is designed to maximize the amounts allocated via direct allocation factors that are based upon client caseload. Additionally, this allocation plan incorporates the required distributions defined in the appropriations act, proviso, or accompanying implementing bill. As instructed by proviso language, a portion of these funds must be distributed to the regions based upon achieved performance. Further, all funds distributed under this proposed plan, including the Passport and Non-Custodial initiatives will be based upon actual achieved performance outcomes.

Regional TANF Distributions for Fiscal Year 2009-10 –

Since incorporation of Workforce Florida in July 2000 and the merger of the State WAGES Board, the WFI Board has transitioned the historical TANF/Welfare Transition allocation formula (based only on the cash assistance caseload) to a 50/50 allocation formula – 50% of the available funds are allocated to the regional boards based upon their share of the number of children within households receiving food stamps and the remaining one-half based upon cash assistance caseload, or TANF households with an Adult member. The data on numbers of children receiving food stamps and the cash assistance caseload are readily available from Department of Children and Families.

In calculating prior year distributions, the Board applied a “*Hold Harmless*” provision to ensure that no region would face an inordinate shift or reduction of funds from the prior fiscal year due to shifts in data used in the funding methodology. Applying the 80% hold-harmless calculation to the current year allocation assists one region, Region 9, in the amount of \$26,137.

Using these amounts and assuming no additional changes in the allocation methodology, the total amounts by region are reflected on the attached chart entitled “*Calculation of Regional TANF Funding Distributions Fiscal Year 2009/10.*”

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NEEDED ACTION

Approval of the allocation methodology as proposed for the distribution of TANF funding for fiscal year 2009-10, and the designation of state-level reserves for state and legislative initiatives.

Temporary Assistance for Needy Families (TANF)

State Appropriation from TANF Block Grant
FY 2009-10 - \$94,674,669
(FY 2008-09 - \$86,657,067)

**State-Level Program,
Management & Administration**
AWWFI
FY 2009-10 - \$4,246,491
(FY 2008-09 - \$4,228,889)

Regional Board Allocations & Proviso
FY 2009-10 - \$90,428,178
(FY 2008-09 - \$82,428,178)

Regional Boards - \$86,512,178
Passport Econ Progress - \$2,500,000
Non-custodial Parent Program - \$ 1,416,000

CALCULATION OF REGIONAL TANF PLANNING ALLOCATIONS
Fiscal Year 2009/10
With Comparisons to Fiscal Year 2008/09

RWB	50% BASED UPON FOOD STAMP RELATIVE SHARE (FACTOR 1)		50% BASED UPON WELFARE CASELOAD RELATIVE SHARE (FACTOR 2)		TOTAL TANF PROPOSED DISTRIBUTION PRIOR to H/H	Regional Tanf %	TOTAL TANF PROPOSED DISTRIBUTION AFTER H/H 09/10	TANF ALLOCATION FY 2008/09	CHANGE FROM 08/09
	1	\$1,321,332	3.05467381%	\$1,916,591	4.43080119%	\$3,237,924	3.742737504%	\$3,236,933	\$2,758,138
2	\$385,315	0.89077558%	\$328,649	0.75977520%	\$713,964	0.825275388%	\$713,745	\$617,565	\$96,181
3	\$393,768	0.91031918%	\$185,783	0.42949606%	\$579,552	0.669907620%	\$579,374	\$571,966	\$7,408
4	\$548,147	1.26721413%	\$416,212	0.96220435%	\$964,359	1.114709236%	\$964,064	\$1,004,126	(\$40,062)
5	\$944,275	2.18298734%	\$805,061	1.86114958%	\$1,749,335	2.022068460%	\$1,748,800	\$1,976,301	(\$227,501)
6	\$468,482	1.08304238%	\$340,459	0.78707650%	\$808,940	0.935059439%	\$808,693	\$784,709	\$23,984
7	\$402,408	0.93029272%	\$442,423	1.02279991%	\$844,831	0.976546318%	\$844,573	\$768,697	\$75,876
8	\$3,741,887	8.65054428%	\$2,390,987	5.52751438%	\$6,132,874	7.089029331%	\$6,130,997	\$5,981,568	\$149,428
9	\$667,000	1.54197925%	\$440,983	1.01947049%	\$1,107,983	1.280724871%	\$1,134,120	\$1,417,650	(\$283,530)
10	\$1,299,611	3.00445744%	\$975,866	2.25601960%	\$2,275,477	2.630238522%	\$2,274,780	\$1,988,458	\$286,322
11	\$1,292,214	2.98735832%	\$1,552,514	3.58912210%	\$2,844,728	3.288240210%	\$2,843,858	\$2,568,066	\$275,792
12	\$4,699,015	10.86324625%	\$5,057,912	11.69294694%	\$9,756,927	11.278096594%	\$9,753,941	\$9,187,229	\$566,712
13	\$997,639	2.30635403%	\$607,756	1.40501811%	\$1,605,394	1.855686071%	\$1,604,903	\$1,571,738	\$33,165
14	\$1,767,136	4.08528873%	\$1,815,203	4.19640955%	\$3,582,339	4.140849137%	\$3,581,242	\$3,566,413	\$14,829
15	\$3,510,436	8.11547211%	\$4,919,366	11.37265608%	\$8,429,802	9.744064096%	\$8,427,222	\$6,661,122	\$1,766,100
16	\$1,480,408	3.42242768%	\$1,083,591	2.50506073%	\$2,564,000	2.963744204%	\$2,563,215	\$2,430,431	\$132,784
17	\$1,821,446	4.21084195%	\$1,021,952	2.36256126%	\$2,843,397	3.286701604%	\$2,842,527	\$2,424,537	\$417,990
18	\$1,109,074	2.56397091%	\$707,416	1.63541445%	\$1,816,490	2.099692677%	\$1,815,934	\$1,381,329	\$434,605
19	\$479,773	1.10914556%	\$182,615	0.42217132%	\$662,388	0.765658439%	\$662,185	\$654,966	\$7,219
20	\$1,190,365	2.75190151%	\$1,353,769	3.12966120%	\$2,544,134	2.940781353%	\$2,543,355	\$2,043,964	\$499,392
21	\$2,009,602	4.64582532%	\$1,767,965	4.08720435%	\$3,777,567	4.366514831%	\$3,776,411	\$3,528,178	\$248,233
22	\$3,329,468	7.69710879%	\$2,448,018	5.65935968%	\$5,777,486	6.678234236%	\$5,775,718	\$5,971,681	(\$195,963)
23	\$7,362,727	17.02125020%	\$11,790,752	27.25801726%	\$19,153,479	22.139633729%	\$19,147,618	\$17,746,484	\$1,401,133
24	\$2,034,560	4.70352255%	\$704,248	1.62808971%	\$2,738,808	3.165806131%	\$2,737,970	\$2,096,763	\$641,206
Total	\$ 43,256,089	100.00000000%	\$ 43,256,089	100.00000000%	\$ 86,512,178	100.00000000%	\$ 86,512,178	\$ 79,702,078	\$ 6,810,100

Available TANF	Hold Harmless %
86,512,178.00	20%

50/50 RELATIVE SHARE AMOUNT	
Allocation Based upon Food Stamp only	\$43,256,089.00
Allocation Based upon Caseload only	\$43,256,089.00

Action Item 1, continued

WAGNER-PEYSER (W-P)

FEDERAL AWARD FY 2009/10 FOR WAGNER-PEYSER - \$ 39,347,985 (Prior Year 2008/09 \$36,484,397).

Statutory Reference: Wagner-Peyser Act of 1933, 48 Stat.113 as amended, Public Law 105-220; Workforce Investment Act of 1998.

Grantor Agency: United States Department of Labor (USDOL)

Grant Program Objectives: To place persons in employment by providing a variety of placement-related services without charge to job seekers and to employers seeking qualified individuals to fill job openings.

Description of the Grant Program:

The Wagner-Peyser Act of 1933 established a nationwide system of public employment offices which is known as the Employment Service. Wagner-Peyser was amended by the Workforce Investment Act of 1998 making the Employment Service part of the One Stop delivery system. Employment services are an integral part of the One Stop delivery system that provides an integrated array of high-quality services so that workers, job seekers and businesses can find the services they need under one roof in easy-to-reach locations. Employment services include a variety of services related to a labor exchange system including job search assistance, referral and placement assistance to job seekers, reemployment services to unemployment insurance claimants, and recruitment services to employers with job openings. Services may be delivered through self-service, facilitated self-help services and staff assisted services. Also available may be core services such as assessment of skill levels, abilities and aptitudes, career guidance when appropriate, job search workshops and referral to training as appropriate. The services offered to employers, in addition to referral of job seekers to job openings, include matching job requirements with job seeker experience, skills and other attributes, helping with special recruitment needs, assisting employers analyze hard-to-fill job orders, assisting with job restructuring and helping employers deal with layoffs.

Description of Process used to Allocate Available Grant Funds:

Wagner-Peyser 7(a) Funds – As shown on the chart, Workforce Florida, Inc. and the Agency for Workforce Innovation reserve under 10% of the 7(a) grant funds (\$1,832,295) for state-level administration. Over ninety percent (\$33,580,891) of these funds are available to support local one-stop program services at both the state and local levels. Funds distributed to the regional workforce boards for salaries of Wagner-Peyser staff and associated local expenses are higher from the prior year due to the availability of additional federal funds.

The allocation of the Wagner-Peyser funding is based on the federal formula used to distribute grant funds among the states. The formula is:

- 2/3 based on the relative share of the state's Civilian Labor Force (based on an annualized average)
- 1/3 based on the relative share of the state's number of unemployed individuals (based on an annualized average)

Wagner-Peyser 7(b) Funds - Section 7(b) of the Wagner-Peyser Act reserves 10% (or \$3,934,798) of the available grant funds allocated to Florida (Total W-P \$39,347,985) for use by this board for state-level activities including special projects and performance incentives. The remaining grant funds are available for basic employment services and business outreach efforts. The following recommendations are presented to the Board for the establishment of reserves and commitments for incentives and business outreach efforts for fiscal year 2009-10.

Regional Performance Incentives (\$1,000,000) - In an effort to increase the level of funding available to allocate to the regional boards from the state appropriation of TANF funds and recognizing the reduction in TANF funding provided to the workforce system, staff has shifted the commitment of funding for performance incentives from TANF (fiscal year 07-08 and 08-09 - \$1 million) to Wagner-Peyser 7(b). Therefore, staff recommends that \$1 million of the available Wagner-Peyser 7(b) funds be reserved during fiscal year 2009-10 for the payment of performance incentives to be distributed to the regional boards in accordance with the approved performance incentive policy.

Youth Outreach Efforts – Florida Next (\$264,000) – Continuation funding of \$264,000 is requested to provide copies of the Florida *NEXT* magazine to all Florida 10th graders throughout the state. This joint effort with the Florida Department of Education provides high school students with an invaluable source of career and employment information.

Brandt Customer Satisfaction Survey (\$154,834) – As discussed previously, funds are being requested in the estimated amount of \$309,668 to continue the current contract with Brandt Systems, Inc., for purposes of conducting the employer/client customer satisfaction surveys for the various programs administered by the Board. The results of this effort are used for purposes of compiling performance measures and program evaluation. As in prior fiscal years, the total cost is proposed to be split 50/50 against state-level WIA and Wagner-Peyser 7(b) funding.

Employ Florida Business Outreach (\$775,000) – The workforce system's leadership and resource deployment is vital to Florida's ability to build a skilled, high-quality and competitive talent pool and increase opportunities for economic development and career advancement. Effective communications and outreach is fundamental to the success of this important work. Since 2005, the Board has reserved Wagner-Peyser 7(b) funds for the purpose of initiating and sustaining an Employ Florida statewide outreach effort. That effort was supported through a multi-year contract executed with Moore Consulting Group to broaden business outreach and included a statewide marketing campaign to introduce and raise awareness about the Employ Florida Marketplace at EmployFlorida.com. The Web site serves as powerful online tool that connects job seekers and businesses seeking new employees and links the public to every Florida workforce partner—state and local—and the services and resources they offer. Among the strategic imperatives for Workforce Florida is improving outreach to Florida businesses, people seeking training and employment assistance as well as stakeholder/partners in areas such as education, economic development and policy. It's a critical focus that was reinforced during a series of statewide forums on Florida's workforce system, "Conversations on Designing the Future and Delivering Better Solution for Talent and Business." Also evident from the forum

feedback was the considerable need to continue to expand outreach to improve understanding of the resources available through the workforce system to support better-skilled talent in Florida, which is a key driver of business competitiveness and career and job advancement. To that end, staff is proposing that \$775,000 of 7(b) funds be designated for 2009-2010 fiscal year to provide contract support and to cover the costs of statewide marketing that advances existing and evolving integrated communications strategies and priorities through traditional and new media tools.

Other Business Outreach Initiatives (\$650,000) – Staff recommends approval for sustained funding for a variety of initiatives under the broad category of business outreach. These uses are consistent with both state law priorities under Chapter 445 as they relate to facilitating business awareness and access to workers from special population groups (e.g., youth, veterans, elders, disabled), as well as by addressing workforce needs in targeted industry sector groups. Additionally, improving awareness of the workforce system’s services through special workshop initiatives in combination with RWBs, EDOs, local chambers, the Rural Economic Development Initiative (REDI), and other associations are planned. Three major initiatives are included in this fund reserve:

- Population / Client-Specific Initiatives (\$175,000), including the Strengthening Youth Partnerships / Federal Shared Youth Vision continuation and Special Population Group Events & Milestones for Veterans, Elders, Disabled, TANF eligible, Faith Based Organizations (FBO’s), Community Based Organizations (CBOs), etc;
- Target Industry Sector Specific Initiatives (\$280,000), including Energy, Alternative / Renewable Energy, Space, Water, and Banner Center Governance;
- Other Business Outreach Activities (\$195,000) including the Annual Workforce Summit, Rural RWB / EDO / Chamber Events, Workforce Services Tool Kit Workshops, and Business Liaisons Workshops.

Workforce Training Institute (\$500,000 WIA and \$500,000 Wagner Peyser 7(b)) – As discussed under the WIA section, Workforce Florida, Inc. is authorized under F.S. 445.008 to create the state's Workforce Training Institute to provide certification and training for Florida's workforce professionals. The Institute will provide balanced and well-rounded curriculum and training that supports the mutual goals of workforce development, education and economic development, with the ultimate goal of elevating Florida's capability in talent generation through the development of its own workforce professional capacity and leadership. An extension of this goal is the cross-training of professionals in the economic development and education communities to ensure effective understanding of the potential partnerships and alignment to Florida's long term goals. Staff recommends \$1,000,000 for a three year commitment to establish this Institute, with the cost split equally between WIA and Wagner-Peyser 7(b) funds.

Military Spouse Program (\$700,000) - The Military Family Employment Advocacy program was established by Florida Statute 445.055 to provide employment advocates and services at Florida’s One-Stop Career Centers, in regions where high military populations associated with military bases, are located. Persons eligible for assistance through this program include spouses and dependents of active-duty military personnel, activated Florida National Guard members, and activated military reservists. Over the previous five years \$700,000 in annual funding has been provided to Regional Workforce Boards in regions 1, 2, 4, 8, 13, 15 and 23 for staff and services. Funding for this program has been provided from general revenue funds, but was not reauthorized by the Florida Legislature for the 2009-2010 Program Year.

Approximately 37,000 military spouses, not including spouses of mobilized National Guard Members/Reservists, currently live in Florida. An increase is projected in the military spouse population due to returning and reassigned military members and their families.

Services provided by this program include, but are not limited to job search assistance, placement assistance, career planning and counseling, case management, resume assistance, assessment and testing services, interviewing skills training, referral to educational and training programs, job fairs, and Job Clubs. Eight Military Family Employment Program Advocates are currently assigned to One-Stop Career Centers located in Pensacola, Ft. Walton Beach, Panama City, Jacksonville, Coco, Tampa Bay, and Miami/Dade.

Many of the advocates are co-located at the military base's Family Support Centers. These advocates frequently participate in welcome events and briefings for newly stationed families and participate in job fairs held throughout their regions.

During the 2008-09 program year, a significant number of military family members and employers were served by staff funded by this program. From July 1, 2008 to March 31, 2009:

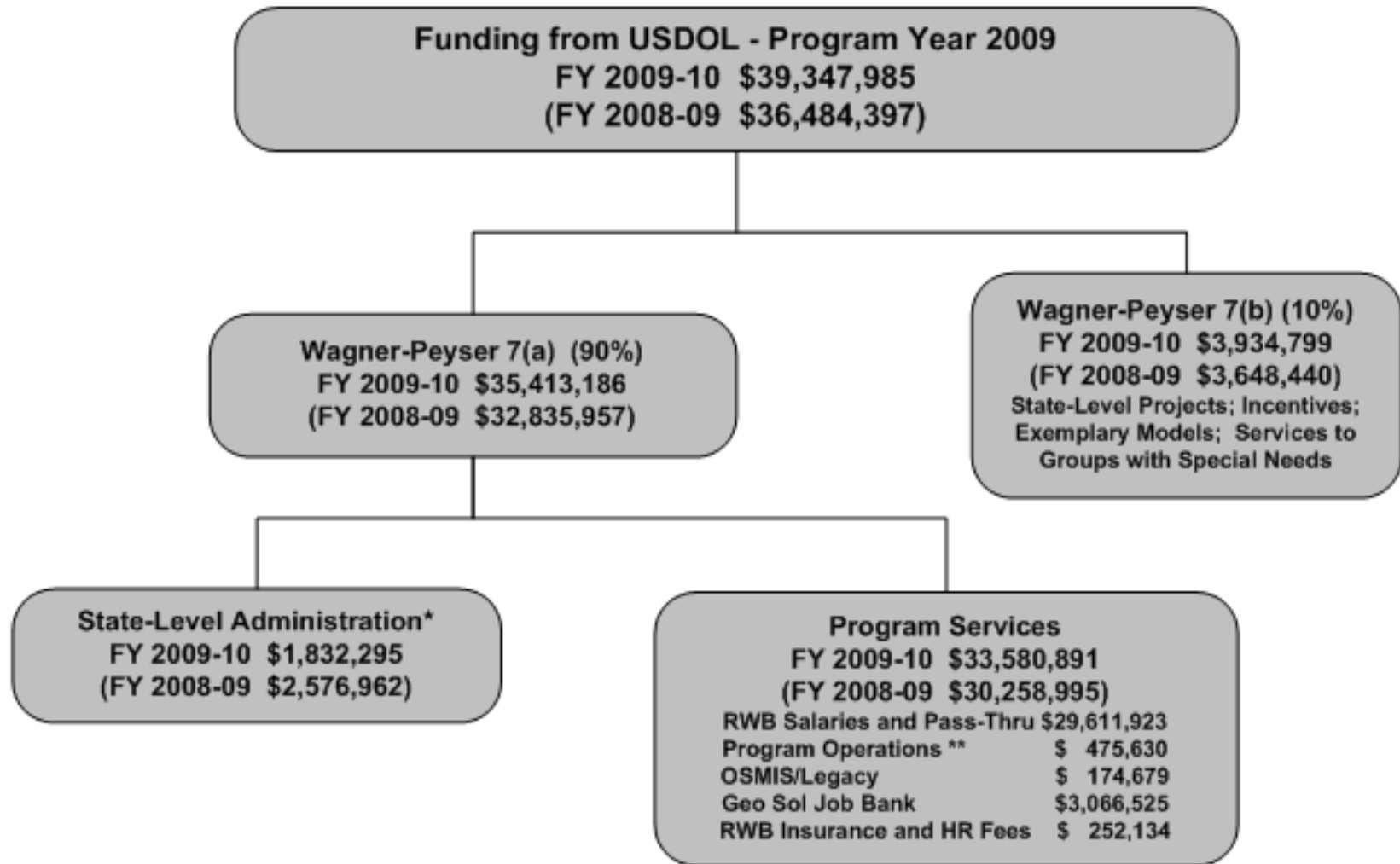
- 820 of the 1,364 military family members served went to work for an Entered Employment Rate of 61% state-wide
- 1,132 services were provided to military family members. Services provided included: orientation, resume prep, job search support, outreach, referrals, and placements
- 2,592 services were provided to employers seeking to hire military family members. These services included: on-site visits with employers, referring applicants and resumes to employers, delivering employment packages to employers, and miscellaneous organization visits to employers
- 606 Military families placed into jobs by the program retained employment beyond 60 days for an Employment Retention Rate of 74% state-wide

Staff proposes the continuation of the Military Spouse Program in order to continue to improve the quality of life and financial health of Florida military families, as well as Florida's communities and employers, and therefore requests \$700,000 in funding from the Wagner-Peyser 7b program for this program for the period 7-1-09 to 6-30-10. Further, it is recommended that this funding be made available to the RWBs in regions 1, 2, 4, 8, 13, 15, and 23 that are now participating in the program.

NEEDED ACTION

Approval of the state and regional Wagner-Peyser 7a and 7b fund allocations for 2009-10.

FLORIDA FUNDING FROM WAGNER-PEYSER



* State-Level Administration includes AWI functions such as: Agency Management; Financial Management; Grant Management; Compliance Monitoring; etc. for a total of \$1,639,110. An additional \$193,185 is reserved for WFI costs associated with this program.

** Program Operations includes functions such as: Training and Technical Assistance; participant and performance tracking; planning and policy development; and may include Labor Market Statistics services.

**Program Year 2009 Wagner-Peyser Act
Regional Workforce Board Formula Allocations**

REGIONAL WORKFORCE BOARDS		2/3	1/3	RWB SHARE	PY 2009	PY 2008	DIFFERENCE	%
		CIVILIAN LABOR FORCE	UNEMPLOYED INDIVIDUALS		FINAL ALLOCATION	FINAL ALLOCATION		
1	Workforce Escarosa, Inc.	209,720	12,114	0.022209597	\$657,669	\$594,399	\$63,270	10.6%
2	Workforce Development Board of Okaloosa and Walton Counties	128,884	5,823	0.012703277	\$376,168	\$341,010	\$35,158	10.3%
3	Chipola Regional Workforce Planning Board	51,057	2,651	0.005233106	\$154,962	\$137,902	\$17,060	12.4%
4	Gulf Coast Workforce Development Board	99,662	5,438	0.010368445	\$307,031	\$274,003	\$33,028	12.1%
5	Workforce Plus	183,542	8,406	0.018156781	\$537,657	\$482,028	\$55,629	11.5%
6	North Florida Workforce Development Board	48,343	2,850	0.005153157	\$152,595	\$137,734	\$14,861	10.8%
7	Florida Crown Workforce Board Inc.	50,601	2,805	0.005289980	\$156,646	\$138,734	\$17,912	12.9%
8	First Coast Workforce Development, Inc.	717,026	42,243	0.076415366	\$2,262,806	\$2,010,947	\$251,859	12.5%
9	Alachua/Bradford Florida Works	144,195	6,102	0.013971687	\$413,729	\$368,456	\$45,273	12.3%
10	Citrus Levy Marion Regional Workforce Development Board	213,559	16,513	0.025052120	\$741,841	\$636,975	\$104,866	16.5%
11	Center for Business Excellence	285,181	19,808	0.032145913	\$951,902	\$838,657	\$113,245	13.5%
12	Workforce Central Florida	1,151,222	67,625	0.122573148	\$3,629,627	\$3,207,971	\$421,656	13.1%
13	Brevard Workforce Development Board, Inc.	267,795	17,527	0.029560184	\$875,334	\$782,325	\$93,009	11.9%
14	WorkNet Pinellas	458,103	28,673	0.049803419	\$1,474,775	\$1,355,399	\$119,376	8.8%
15	Tampa Bay WorkForce Alliance, Inc.	605,536	37,888	0.065824294	\$1,949,184	\$1,742,961	\$206,223	11.8%
16	Pasco-Hernando Jobs and Education Partnership Regional Board, Inc.	260,351	19,966	0.030444908	\$901,532	\$812,353	\$89,179	11.0%
17	Polk County Workforce Development Board, Inc.	272,831	18,301	0.030375227	\$899,469	\$807,906	\$91,563	11.3%
18	Suncoast Workforce Board, Inc.	318,125	21,978	0.035790461	\$1,059,824	\$972,107	\$87,717	9.0%
19	Heartland Workforce	68,872	4,696	0.007712192	\$228,373	\$204,400	\$23,973	11.7%
20	Workforce Solutions	267,947	21,735	0.032025062	\$948,324	\$851,967	\$96,357	11.3%
21	Workforce Alliance, Inc.	628,273	41,175	0.069383105	\$2,054,567	\$1,896,105	\$158,462	8.4%
22	Broward Workforce Development Board	1,009,527	54,205	0.104514501	\$3,094,875	\$2,776,162	\$318,713	11.5%
23	South Florida Workforce Board	1,259,879	71,664	0.132775354	\$3,931,734	\$3,489,164	\$442,570	12.7%
24	Southwest Florida Workforce Development Board	531,234	41,421	0.062518716	\$1,851,299	\$1,629,974	\$221,325	13.6%
STATEWIDE TOTALS		9,231,465	571,607	1.000000000	\$29,611,923	\$26,489,639	\$3,122,284	11.8%

Action Item 1, continued

NATIONAL EMERGENCY RESERVE (ADULT) FUNDS

FEDERAL AWARD Program Year (PY) 2009 FOR NATIONAL EMERGENCY RESERVE (ADULT) FUNDS - \$6,013,682 (Prior Year 2008/09 \$ 0).

Statutory Reference: Section 173(e), Workforce Investment Act (WIA), as amended.

Grantor Agency: United States Department of Labor (USDOL)

Grant Program Objectives: Provides supplemental funding for the WIA Adult or Dislocated Worker Programs.

Description of the Grant Program:

Section 173(e) of WIA provides that up to \$15 million from the National Emergency Reserve is to be made available to not more than eight states with the largest ratio of Adult Activities program funds (JTPA formula amount to WIA formula amount), in amounts equal to the difference between the allotment that a state would receive for Adult Activities under the WIA formula and the state's allotment as calculated under JTPA Title II-A. The purpose of these funds is to provide employment and training activities under Section 134 of WIA. For PY 2009, Florida was one of three states eligible to receive these additional funds. Of the \$7,026,932 awarded to states, Florida is receiving \$6,013,682.

Description of Process used to Allocate Available Grant Funds:

In accordance with Section 173(e), of WIA, states have the option to allocate these funds using the methodology approved in the state plan for either Adult or Dislocated Worker Programs. The funds must be used consistently with the methodology selected. Since the funds were earned using the Adult formula and in order to provide the Regional Workforce Boards maximum flexibility, the Adult allocation methodology was used to allocate these funds. No portion of these funds may be used for statewide workforce investment activities.

The Adult formula is:

70% Based on Federal Required Formula:

- 1/3: RWB relative share of total unemployed in areas of substantial unemployment (ASU) (Average of the 12 month period ending 6/30/2008)
- 1/3: RWB relative share of excess unemployed (Average of the 12 month period ending 6/30/2008)
- 1/3: RWB relative share of economically disadvantaged adults, ages 22-72 (Based on 2000 Census as adjusted per the state WIA Plan)

30% Based on Discretionary Formula: RWB relative share of excess adult poverty (economically disadvantaged)

NEEDED ACTION

Approval of the National Emergency Reserve (Adult) regional allocations of PY 2009 funds for fiscal year 2009-10.

National Emergency Reserve Funds

National Emergency Reserve Funds

Section 173(e) WIA

PY 2009 - \$6,013,682

(Prior Year 08-09 \$ -0-)

RWB Pass-thru

\$6,013,682

**Program Year 2009 Dislocated Worker National Emergency Reserve
Preliminary Allocations**

REGIONAL WORKFORCE BOARDS		AREA OF SUBSTANTIAL UNEMPLOYMENT				ECONOMICALLY DISADVANTAGED		RWB SHARE	HH *	PY 2009 PLANNING ALLOCATION
		LABOR FORCE	UNEMPLOYED Total	Rate	Excess	Total	Excess			
1	Workforce Escarosa, Inc.	74,785	4,826	6.5%	1,461	30,625	27,980	0.021899569	*	\$131,697
2	Workforce Development Board of Okaloosa and Walton Counties	0	0	0.0%	0	13,285	11,634	0.005541490		\$33,325
3	Chipola Regional Workforce Planning Board	0	0	0.0%	0	17,155	16,544	0.010087048	*	\$60,660
4	Gulf Coast Workforce Development Board	18,638	1,204	6.5%	365	15,610	14,383	0.015006981	*	\$90,247
5	Workforce Plus	44,230	2,862	6.5%	872	23,895	21,648	0.018710042	*	\$112,516
6	North Florida Workforce Development Board	10,027	673	6.7%	222	15,850	15,257	0.009546544	*	\$57,410
7	Florida Crown Workforce Board Inc.	0	0	0.0%	0	13,215	12,583	0.007601433	*	\$45,713
8	WorkSource	247,804	16,026	6.5%	4,875	71,085	62,268	0.062879536	*	\$378,138
9	Alachua/Bradford Regional Workforce Board	13,403	868	6.5%	265	22,590	20,831	0.011008105		\$66,199
10	Citrus Levy Marion Regional Workforce Development Board	146,167	9,438	6.5%	2,860	31,295	28,642	0.027542437		\$165,631
11	Workforce Development Board of Flagler and Volusia Counties, Inc.	180,552	11,661	6.5%	3,536	31,505	27,976	0.030745978		\$184,897
12	Workforce Central Florida	391,778	25,285	6.5%	7,655	101,010	86,720	0.079592719		\$478,645
13	Brevard Workforce Development Board, Inc.	135,182	8,727	6.5%	2,644	24,690	21,392	0.023330586		\$140,303
14	WorkNet Pinellas	191,993	12,406	6.5%	3,766	53,185	47,259	0.040996139		\$246,538
15	Tampa Bay WorkForce Alliance, Inc.	314,917	20,342	6.5%	6,171	63,405	55,735	0.057041091		\$343,027
16	Pasco-Hernando Jobs and Education Partnership Regional Board, Inc.	210,136	13,557	6.5%	4,101	27,930	24,678	0.032031442		\$192,627
17	Polk County Workforce Development Board, Inc.	172,822	11,165	6.5%	3,388	33,755	30,386	0.031571856	*	\$189,863
18	Suncoast Workforce Board, Inc.	221,011	14,261	6.5%	4,316	28,740	24,615	0.033224756		\$199,803
19	Heartland Workforce Investment Board, Inc.	48,162	3,120	6.5%	953	16,315	15,467	0.011818143		\$71,071
20	Workforce Development Board of the Treasure Coast	257,163	16,610	6.5%	5,038	30,075	26,748	0.037586963		\$226,036
21	Workforce Alliance, Inc.	373,924	24,141	6.5%	7,314	61,360	53,315	0.085537978	*	\$514,398
22	Broward Workforce Development Board	290,692	18,832	6.5%	5,751	99,890	87,389	0.078423499	*	\$471,614
23	South Florida Workforce Board	399,605	25,809	6.5%	7,827	229,515	214,006	0.200588089	*	\$1,206,272
24	Southwest Florida Workforce Development Board	478,644	30,887	6.5%	9,348	51,365	44,786	0.067687576		\$407,052
STATEWIDE TOTALS		4,221,635	272,700	6.5%	82,728	1,107,345	992,241	1.000000000		\$6,013,682

Action Item 1, continued

COMBINED VETERANS PROGRAMS (DVOP, LVER and TAP)

ESTIMATED FEDERAL AWARD FY 2009/10 FOR DVOP, LVER and TAP - \$9,168,820
(Prior Year 2008/09 \$8,500,160)

Statutory Reference: Jobs for Veterans Act (Public Law 107-288); Title 38, United States Code (USC), Chapters 41-42, as amended by the Jobs for Veterans Act (Public Law 107-288); Title 38, USC, Chapter 31; Servicemen's Readjustment Act of 1944.

Grantor Agency: United States Department of Labor (USDOL)

Grant Program Objectives: To develop jobs and job training opportunities for disabled and other veterans through contacts with employers; promote and develop on-the-job training and apprenticeship and other on-the-job training positions within Federal job training (e.g. VWIP, VA programs); provide outreach to veterans through all community agencies and organizations; provide assistance to community-based groups and organizations and appropriate grantees under other Federal and federally-funded employment and training programs; develop linkages with other agencies to promote maximum employment opportunities for veterans; and to provide employability development and vocational guidance to eligible veterans, especially disabled veterans, utilizing a case-management approach to services, wherever applicable. To provide job development, placement, and support services directly to veterans and to ensure that there is local supervision of State Employment Agencies compliance with Federal regulations, performance standards, and grant agreement provisions in carrying out requirements of 38 U.S.C. 4104 in providing veterans with maximum employment and training opportunities

Description and Limitations of the Grant Program: Funds must be used only for salaries and expenses and reasonable support of Veterans staff who shall be assigned only those duties directly related to meeting the employment needs of eligible veterans according to the provisions of 38 U.S.C. 4103A.

Description of Process used to Allocate Available Grant Funds:

Last year, a special workgroup was organized with representatives from WFI staff, AWI staff and regional workforce boards. The workgroup addressed issues related to a revised de-obligation policy to improve state-wide utilization of this funding stream and the allocation methodology for these funds. The workgroup recommended a new de-obligation policy and funding allocation methodology. Both were circulated throughout the Workforce system and received wide acceptance and were adopted by the board.

Per the workgroup recommendation, the allocation methodology of DVOP/LVER funds to the regional workforce is based on:

- 100% of the funding will be allocated based on the regional workforce board's relative share of total veterans' participants from the prior year and includes a hold harmless provision equal to 90% of the previous year's percentage allocation.

As needed, the Agency will reallocate any of the funding initially reserved for state level operations or for a workforce board which voluntarily de-obligates funding or is subject to the new de-obligation policy to other allowable uses within the program. As usual, the Agency will try to accommodate individual Workforce Board requests within available funding.

The Agency reserves less than 10% of the available grant funds for state-level administration. Over ninety percent of the funds are then available to support local one-stop program services at both the state and local levels. One percent of the total DVOP/LVER grant award to the state must be spent for performance incentives. The total available for incentive awards will be issued as a separate allocation to regional workforce boards using criteria developed at the state level based upon prior year performance.

Additional separate awards will be issued to certain boards for the Transitional Assistance Program (TAP), Vocational Rehabilitation and Employment Program (VR&E) and the Incarcerated Veteran's Training Program (IVT) as negotiated by AWI with the USDOL. As necessary, the Agency will reallocate any of this funding reserved for state-level or for a workforce board that no longer needs the funding to other allowable uses within the program. If and when additional funds are received in the program the above allocation methodology is used to allocate funds not reserved for state level use.

NEEDED ACTION

Approval of the state and regional DVOP, LVER and TAP estimated fund allocations for fiscal year 2009/10.

ESTIMATED FLORIDA FUNDING FOR COMBINED VETERANS PROGRAMS (DVOP, LVER & TAP)

Estimated Funding from USDOL - Program Year 2009

FY 2009-10 \$9,168,820
(FY 2008-09 \$8,500,160)

State-Level Administration*

FY 2009-10 \$648,419
(FY 2008-09 \$835,693)

Program Services

FY 2009-10 \$8,520,401
(FY 2008-09 \$7,664,467)

Total RWB Funding	\$8,241,631
RWB Formula Salaries and Pass-Thru	\$7,589,725
RWB VR&E & IVT Positions	\$ 428,147
Additional amount to be awarded to RWB's For 1% Performance Incentives	\$ 88,250
Amount Reserved for TAP	\$ 135,509
AWI Program Operations**	\$ 194,016
RWB Insurance and HR Fees	\$ 84,754

* State-Level Administration includes functions such as: Agency Management; Financial Management; Grant Management; Compliance Monitoring; etc.

** Program Operations includes functions such as: Training and Technical Assistance; participant and performance tracking; planning and policy development.

**Program Year 2009 Combined Veterans
Estimated Regional Workforce Board Formula Allocations**

REGIONAL WORKFORCE BOARDS	100% Veteran Participants	RWB SHARE	HH *	PY 2009 FINAL ALLOCATION	PY 2008 FINAL ALLOCATION	DIFFERENCE	%
1 Workforce Escarosa, Inc.	4,684	0.056426613		\$428,262	\$374,546	\$53,716	14.3%
2 Workforce Development Board of Okaloosa and Walton Counties	3,691	0.044464267		\$337,472	\$221,240	\$116,232	52.5%
3 Chipola Regional Workforce Planning Board	695	0.008372437		\$63,545	\$61,726	\$1,819	2.9%
4 Gulf Coast Workforce Development Board	1,703	0.020515483		\$155,707	\$135,045	\$20,662	15.3%
5 Workforce Plus	1,474	0.017756795		\$134,769	\$132,945	\$1,824	1.4%
6 North Florida Workforce Development Board	644	0.008940357	*	\$67,855	\$67,203	\$652	1.0%
7 Florida Crown Workforce Board Inc.	553	0.008660971	*	\$65,734	\$65,103	\$631	1.0%
8 First Coast Workforce Development, Inc.	11,259	0.135633483		\$1,029,421	\$824,604	\$204,817	24.8%
9 Alachua/Bradford Florida Works	1,459	0.020079362	*	\$152,397	\$150,932	\$1,465	1.0%
10 Citrus Levy Marion Regional Workforce Development Board	3,250	0.039151685		\$297,151	\$246,258	\$50,893	20.7%
11 Center for Business Excellence	2,652	0.039684982	*	\$301,198	\$298,304	\$2,894	1.0%
12 Workforce Central Florida	7,158	0.086230080		\$654,463	\$572,046	\$82,417	14.4%
13 Brevard Workforce Development Board, Inc.	4,460	0.053728158		\$407,782	\$390,616	\$17,166	4.4%
14 WorkNet Pinellas	4,797	0.061282747	*	\$465,119	\$460,650	\$4,469	1.0%
15 Tampa Bay WorkForce Alliance, Inc.	7,018	0.086925538	*	\$659,741	\$653,401	\$6,340	1.0%
16 Pasco-Hernando Jobs and Education Partnership Regional Board, Inc.	3,136	0.037778364		\$286,727	\$249,728	\$36,999	14.8%
17 Polk County Workforce Development Board, Inc.	2,929	0.037073328	*	\$281,376	\$278,673	\$2,703	1.0%
18 Suncoast Workforce Board, Inc.	2,246	0.027056826		\$205,354	\$156,594	\$48,760	31.1%
19 Heartland Workforce	748	0.009010911		\$68,390	\$46,293	\$22,097	47.7%
20 Workforce Solutions	2,126	0.025611225		\$194,382	\$179,968	\$14,414	8.0%
21 Workforce Alliance, Inc.	2,621	0.031574328		\$239,640	\$232,014	\$7,626	3.3%
22 Broward Workforce Development Board	3,386	0.040790032		\$309,585	\$293,921	\$15,664	5.3%
23 South Florida Workforce Board	4,466	0.053800438		\$408,331	\$306,247	\$102,084	33.3%
24 Southwest Florida Workforce Development Board	4,105	0.049451590		\$375,324	\$367,059	\$8,265	2.3%
STATEWIDE TOTALS	81,260	1.000000000		\$7,589,725	\$6,765,116	\$824,609	12.2%

Note: Performance Incentive Payments, VR&E, IVT and TAP funding amounts are not included in the above formula allocations and will be awarded separately.

Action Item 1, continued

SNAP/Food Stamp Employment and Training Program (FSET)

ESTIMATED FEDERAL AWARD FY 2009/10 FOR FOOD STAMP EMPLOYMENT AND TRAINING PROGRAM - \$7,752,357 (Prior Year 2008/09 \$ 6,393,658).

Statutory Reference: Food Stamp Act of 1977, as amended, Section 16, Public Law 95-113, 91 Stat. 958, 7 U.S.C. 2025; Public Law 99-198, Public Law 105-33, Public Law 105-185.

Grantor Agency: US Department of Agriculture (USDA)

Grant Program Objectives: To provide Federal financial aid to State agencies for costs incurred to operate the Food Stamp Program. The Department of Children and Families is the state's recipient of federal grant funds for the Food Stamp Program. The Agency for Workforce Innovation operates the Food Stamp Employment and Training Program directly for USDA.

Description and Limitations of the Grant Program: By April 1, 1987 all States were to implement a Food Stamp Employment Training (E&T) Program as mandated by Public Law 99-198. States' E&T programs are funded by individual grants requiring no State matching; should a State's costs exceed the grant allocation, additional funding is available on a 50 percent basis. The Balanced Budget Act (Public Law 105-33) provides additional funding for grants to States (which do not require a State match) for work/training programs generally targeted for non-working able-bodied adults without dependents. Public Law 105-185 reduced these funds. Certain costs for this program are required, like participant transportation, and are allowable only when the cost is shared equally with federal and non-federal funds.

Description of Process used to Allocate Available Grant Funds:

The FSET Program operates on the federal fiscal year and a new state plan is needed for the new federal year that will begin October 1, 2009. Due to the current high unemployment rate, the state is able to exempt all counties from mandatory participation in this program, also known as "waived state" status. Voluntary participation in the program is still possible for all boards. A workgroup that includes representation from the Agency, WFI Staff, and the regional workforce boards has been established to address and make recommendations on the FSET Program.

Since the "waived state" status will begin July 1, 2009, and since the workgroup needs additional time to address its charge, staff recommends delegation of authority to the WFI Executive Committee to formally act on the recommendations of the workgroup and approve FSET allocations to those boards electing to operate the program in fiscal year 2009/10. Board staff also recommends they be given the authority to maximize the utilization of available funds between regional workforce boards and the Agency. Using this methodology all boards have the option to participate and will be funded if they so choose.

NEEDED ACTION

Approve the delegation of authority to the WFI Executive Committee to formally act on the recommendations of the FSET workgroup and approve the allocation of funding for the state fiscal year 2009/10 to those boards electing to operate the program, and authorize WFI/AWI staff to make funding shifts between workforce boards to maximize utilization of available FSET funds for the program.

Action Item 1, Continued

Unemployment Compensation (UC) Services

* * * * *

FEDERAL AWARD FOR UC Services - FY Year 2009/10 - \$6,044,224
(Prior Year 2008/09- \$3,044,224)

Statutory Reference: Social Security Act, as amended, 42 U.S.C. 501- 504, 1101-1109; Trade Act of 1974, as amended, Public Law 93-618, 88 Stat. 2024, 19 U.S.C. 2311; Federal Unemployment Tax Act, as amended, 26 U.S.C. 3404 note; Federal Employees and Ex-Service Members, 5 U.S.C. 8501 and 8521; Robert T. Stafford Disaster Relief and Emergency Assistance Act, as amended, Public Law 100-707, 88 Stat. 153, 42 U.S.C. 5171.

Grantor Agency: United States Department of Labor (USDOL)

Grant Program Objectives: To administer the state's program of unemployment insurance for eligible workers through Federal and State cooperation; to administer payment of trade adjustment assistance; disaster unemployment assistance; unemployment compensation for Federal employees and ex-service members.

Description and Limitations of the Grant Program:

Funds are provided to support local one-stop center staff that assist customers file Unemployment Compensation claims via the state's automated telephone and internet systems.

Description of Process used to Allocate Available Grant Funds:

Funds are directly distributed to the regional workforce boards based on the following work-based formula:

- 100% based on the relative share of the state's number of UC claims (based on an annualized average)

Staff recommends that the Agency and Board staff be given the authority to reallocate any of the funding initially reserved for a workforce board that no longer needs the funding to other boards in need of additional resources. The Agency will coordinate with staff of Workforce Florida of any such reallocation of funding prior to the actual distribution of the funding.

* * * * *

NEEDED ACTION

Approval of the regional Unemployment Compensation Services fund allocations for fiscal year 2009/10 with authority given to Agency and Board staff to reallocate such funds between workforce regions as needed.

FLORIDA FUNDING FOR LOCAL RWB UC SERVICES

Funding from UC BASE - Program Year 2009
FY 2009-10 \$6,044,224
(FY 2008-09 \$3,044,224)

Program Services
\$6,044,224

RWB Pass-Thru \$6,044,224

**Program Year 2009 UC Services
Regional Workforce Board Formula Allocations**

REGIONAL WORKFORCE BOARDS		Average Number of UC Claims	RWB SHARE	PY 2009 FINAL ALLOCATION	PY 2008 FINAL ALLOCATION	DIFFERENCE	%
1	Workforce Escarosa, Inc.	1,976	0.020053177	\$121,206	\$63,554	\$57,652	90.7%
2	Workforce Development Board of Okaloosa and Walton Counties	1,043	0.010584749	\$63,977	\$31,957	\$32,020	100.2%
3	Chipola Regional Workforce Planning Board	402	0.004079644	\$24,658	\$13,997	\$10,661	76.2%
4	Gulf Coast Workforce Development Board	1,083	0.010990684	\$66,430	\$32,017	\$34,413	107.5%
5	Workforce Plus	1,263	0.012817390	\$77,471	\$40,908	\$36,563	89.4%
6	North Florida Workforce Development Board	384	0.003896975	\$23,555	\$11,654	\$11,901	102.1%
7	Florida Crown Workforce Board Inc.	517	0.005246707	\$31,712	\$16,579	\$15,133	91.3%
8	First Coast Workforce Development, Inc.	7,584	0.076965232	\$465,195	\$251,333	\$213,862	85.1%
9	Alachua/Bradford Florida Works	839	0.008514482	\$51,463	\$26,671	\$24,792	93.0%
10	Citrus Levy Marion Regional Workforce Development Board	2,749	0.027897867	\$168,621	\$78,692	\$89,929	114.3%
11	Center for Business Excellence	3,470	0.035214841	\$212,846	\$100,978	\$111,868	110.8%
12	Workforce Central Florida	12,630	0.128173902	\$774,712	\$384,928	\$389,784	101.3%
13	Brevard Workforce Development Board, Inc.	3,101	0.031470093	\$190,212	\$97,974	\$92,238	94.1%
14	WorkNet Pinellas	4,746	0.048164160	\$291,115	\$147,291	\$143,824	97.6%
15	Tampa Bay WorkForce Alliance, Inc.	6,665	0.067638880	\$408,825	\$215,891	\$192,934	89.4%
16	Pasco-Hernando Jobs and Education Partnership Regional Board, Inc.	3,212	0.032596562	\$197,021	\$102,119	\$94,902	92.9%
17	Polk County Workforce Development Board, Inc.	3,128	0.031744099	\$191,868	\$97,433	\$94,435	96.9%
18	Suncoast Workforce Board, Inc.	3,524	0.035762853	\$216,159	\$106,744	\$109,415	102.5%
19	Heartland Workforce	690	0.007002375	\$42,324	\$22,106	\$20,218	91.5%
20	Workforce Solutions	3,761	0.038168016	\$230,696	\$119,179	\$111,517	93.6%
21	Workforce Alliance, Inc.	6,629	0.067273539	\$406,616	\$211,506	\$195,110	92.2%
22	Broward Workforce Development Board	8,683	0.088118289	\$532,607	\$268,633	\$263,974	98.3%
23	South Florida Workforce Board	13,347	0.135450283	\$818,692	\$374,055	\$444,637	118.9%
24	Southwest Florida Workforce Development Board	7,112	0.072175201	\$436,243	\$228,025	\$208,218	91.3%
STATEWIDE TOTALS		98,538	1.000000000	\$6,044,224	\$3,044,224	\$3,000,000	98.5%

Action Item 1, Continued

Approval of Workforce Florida Operating Budget For Fiscal Year 2009/10

The operating budget being proposed for Workforce Florida for fiscal year 2009-10 basically represents a continuation budget based upon actual costs incurred during the prior fiscal year. Unlike other discretionary awards made by the WFI Board, funding is appropriated by the Florida Legislature to Workforce Florida for operations, which is drawn via quarterly cash requests or through the submission of reimbursement invoices. This 2009-10 proposed budget reflects:

- No across-the-board salary increases or one-time bonus payments since none were appropriated by the Legislature, and several state-assigned staff will realize a 2% salary reduction;
- Increased personnel and expense costs related to the ARRA stimulus initiative
- Various changes to expense categories as detailed in the attached notes;
- Nominal increases in expenditures due to the expanded emphasis on state-level initiatives and the Federal Stimulus funding.

Staff request the authority to move budgeted amounts around as needed to cover any actual deficits, but will remain within the overall budget as approved by the Board.

IWT and QRT Training Programs - The proposed program budgets for the Incumbent Worker Training (IWT) and Quick Response Training (QRT) programs funded by Federal Workforce Investment Act funds/ARRA and state funds respectively are defined in the current state appropriations and substantive legislation. Due to limited state funding, the appropriation for the Quick Response Training program was reduced from the \$5,000,000 requested to \$3,300,000 for FY 09/10. Funding as shown for the Incumbent Worker Training Program represents both the recurring WIA funding of \$2,000,000 as required by Section 445.003(3)(a)2, F.S., and the estimated balance of ARRA funding approved for the IWT program during the May Executive Committee. The balance of ARRA funding may be reduced in the event commitment against these funds are made during prior to June 30, 2009.

Needed Action

To approve the operating and program budgets for Workforce Florida and to authorize the President and Treasurer the flexibility to adjust actual spending categories as necessary within the total approved budget.

**WORKFORCE FLORIDA
PROPOSED OPERATIONAL BUDGET
Fiscal Year 2009/2010**

Board, Management, and Operations:

Description		FY 2007/08 Budget	FY 2009/10 Budget
(Ref.)	Anticipated Revenues:		
	Workforce Operations - Federal	\$ 2,407,613	\$ 2,419,456
	Federal ARRA Funding	\$ -	\$ 325,000
	General Revenue and State Penalties & Interest	536,092	537,631
	Other Grant Sources	125,000	-
	Carryforward from FY 08-09		-
1	Total Funds Available	\$ 3,068,705	\$ 3,282,087

	Projected Expenditures:		
2	Total Salaries and Benefits	\$ 2,359,973	\$ 2,370,688
	Total Salaries and Benefits	\$ 2,359,973	\$ 2,370,688
	Recurring Expenses:		
3	Board / Summit Costs, including		
	Board Travel	\$ 47,000	\$ 70,000
4	Administration Contracts	118,200	121,000
5	Rent	160,733	165,567
6	Utilities & Janitorial	26,400	30,400
7	Equipment Rental-Copier, Postal	9,138	9,670
8	Telephone/Communications/T1 Lines	35,000	40,200
9	Travel	128,000	107,962
10	Supplies, Office Expenses, Repair	37,000	53,000
11	Postage/Freight	7,000	7,000
12	Dues & Subscriptions	6,582	14,100
12	Training & Registrations	26,833	10,000
12	Audit Costs	44,000	50,000
13	Professional Fees & Consultants	5,000	90,000
13	Printing	2,500	2,500
12	Insurances - Directors/Officers	15,000	20,000
13	Miscellaneous	30,346	35,000
14	Unit Discretionary	-	60,000
	Total Recurring Expenses	\$ 698,732	\$ 886,399
	Non-Recurring Expenses:		
15	Equipment /Software Replacement	\$ 10,000	\$ 25,000
	Total Non-Recurring Expenses	\$ 10,000	\$ 25,000
	Total Anticipated Expenditures	\$ 3,068,705	\$ 3,282,087
	Balance of Funds Available	\$ -	\$ -

**WORKFORCE FLORIDA
PROPOSED IWT AND QRT BUDGET
Fiscal Year 2009/10**

Administered Programs:

Ref. #	Description	FY 2008/09 Budget	FY 2009/10 Budget
	Program Revenues:		
	Quick Response Training	\$ 5,000,000	\$ 3,300,000
	QRT Carryforward		
	QRT Funds Released Prior Year		
	QRT Funds Released Current Year		
	Incumbent Worker Training (Fed's WIA)	2,000,000	2,000,000
	IWT Carryforward		
	IWT Funds Released Prior Year		
	IWT Funds Released Current Year		
	Incumbent Worker Training (ARRA bal fwd)		2,000,000
	Total Program Revenues	\$ 7,000,000	\$ 7,300,000
	Program Obligations:		
	Quick Response Training	\$ 5,000,000	\$ 3,300,000
	Incumbent Worker Training (Fed's WIA)	2,000,000	4,000,000
	Total Program Uses	\$ 7,000,000	\$ 7,300,000
	Balance of Funds Available	\$ -	\$ -

See accompanying notes.

Notes Relative to Proposed Workforce Florida Operating Budget

The approval of the operating budget reflects approval of anticipated revenues and expenses. It would not prohibit staff from reassigning resources among cost categories.

1. Revenues available to Workforce Florida were determined by the Florida Legislature, and is comprised of state funds, WIA, TANF, and Wagner Peyser funds. The amount estimated for carryforward from fiscal year 2007-08 will not be known until close-out of the fiscal year and is estimated as \$-0- at this time.
2. The proposed expenditure level for salaries and benefits reflects only current staffing levels with no across the board or bonus increases since none were provided in the general appropriations act. Six state-assigned staff salaries will be reduced by 2% due to legislative action. Due to the additional ARRA funding, two vacant positions will be filled to assist with this effort.
3. Board costs reflect costs for hosting the Board meetings, council and committee meetings, including a projection for member travel.
4. Administrative contracts include projections of costs for human resources, payroll processing, accounting, and information systems.
5. Projected rental costs reflect a slight increase over prior year based upon the increased annual costs as reflected in the five year contract.
6. Projected costs for utilities and janitorial is based upon actual costs incurred for last fiscal year.
7. Equipment Rental includes costs for postage meters, mailing machines, and copiers and is based upon actual usage and is projected at a slightly higher level than last fiscal year.
8. Telephone/Communications costs include local and long distance costs, internet/T1 connections and five mobile units and reflects an increase due to the two additional staff positions.
9. Proposed cost for staff travel is less than proposed for last year due, but does include projected increased costs for several initiatives including Banner Centers, CAPE, Space, ARRA, and a larger emphasis on business out-reach.
10. Supplies, office expenses, and repair costs are projected at a higher level than last fiscal year.
11. Postage/freight costs are projected based upon actual prior year usage and the additional workloads anticipated with the new initiatives.
12. Dues/Subscriptions, Insurances, and Audit Costs are projected at a higher level than last year. WFI is currently evaluating audit proposals and the annual cost is currently unknown. Training and Registrations are projected at a lower level based upon prior year usage.
13. Printing costs are being projected at the same level as last year since most is done in-house; miscellaneous costs are projected at a higher level than prior year; and Professional fees is projected at a much higher level than last year since it is anticipated that services will be contracted out to assist with the ARRA initiative.
14. With the increased funding and increased workloads facing each of the business units, flexible budget authority is being reserved for each of the five units. Each section will be able to use this budget authority as they need and as the circumstances require, but the expenditure of such funds must be in accordance with the Board's policies and procedures.
15. Equipment/Software replacement costs allow for potential upgrades of system equipment and for unforeseen problems relating to such equipment. It is being projected at the same level as last year.